

NC State Board of Environmental Health Specialist Examiners

Minutes of June 20, 2012 Board Meeting

The North Carolina State Board of Sanitarian Examiners met on Wednesday, June 20, 2012, at 10:00 a.m. The meeting took place via telephone. A call in number was made available. Those in attendance, either in person or via telephone, were Seth Swift, Greg Bright, Jessica Crawford, Jeff French, Patricia Hawkins, Lynn Lathan, Ernie Nichols, Courtney Silverthorne, Debra Yarbrough and Donna Coffey. Absent were Burton Ogle, Terry Pierce and Wayne Stewart.

Called to Order - Chair Seth Swift called the meeting to order at 10:06 a.m.

Board Action. Greg Bright made a motion to approve the agenda and Jeff French seconded. All votes affirmative.

Conflict of Interest Statement

Chair Seth Swift asked if any Board member wishes to speak to actual or potential conflicts of interest. There were none stated. The Chair reminded Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. The Chair also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest.

Executive Order No. 34 from Governor Purdue

The Chair reminded board members of Executive Order No. 34 from Governor Purdue requiring appointees to attend at least 75 percent of the board's regularly scheduled meetings.

Financial Report – Donna Coffey

Donna reported the following account balances as of June 4, 2012 (most recent bank statement):

STIF Account	\$13,535.89
SECU Checking Account	\$659.37
SECU Money Market Account	\$36,599.04
SECU Shares Account	\$35.74

Chair Report – Seth Swift

No report

Vice-Chair Report – Wayne Stewart

No report

Secretary/Treasurer Report – Jeff French

Overall expenditures are on target with where they should be at this point in the year. Revenues are slightly higher than anticipated.

Administrative Assistant to the Board's Report – Donna Coffey

Donna reported that with the approval of the Executive Committee she has purchased Adobe Acrobat Pro software. This software will enable her to create fill-able forms for posting on the website. She notes that the old secure collaboration website has crashed and Tobin is in the process of creating a new website for the Board. This has no impact on the REHS website or RSTAS.

Education Committee Report – Greg Bright

The Education Committee reported the results of the exam administered on March 23, 2012:

Last Name	First Name	Intern #	Eligible Date	Employer	Status
Ampadu	Isaac	2378	12/12/12	Caldwell County	Passed
Hamilton	Chianti	2364	10/08/12	Mecklenburg County	Passed
Oliver	Sydney	2363	10/08/12	Mecklenburg County	Passed
Piephoff	Zachary	2365	10/08/12	Mecklenburg County	Passed

The following applicants were presented to the Board for approval as Interns:

Name	County/Agency	Intern #	Date of Employment
Adrian Lee Pruett	Rowan	2386	02/20/2012
August Renee Nelson-Bowker	Onslow	2387	04/16/2012
Milton Brian Lloyd	Craven	2388	03/29/2012
Celestine Barbara Raineri-Maldonado	Cumberland	2389	02/27/2012
Antonio Lopez	Mecklenburg	2390	03/21/2012
Eric Lee Bailey	Mecklenburg	2391	05/18/2012
Jordan Nicholas Blazer	Mecklenburg	2392	05/16/2012

Board Action: The Board approved the above referenced applicants as Interns effective June 20, 2012. All votes affirmative. Lynn Lathan abstained from discussion and voting on Mecklenburg County Interns Antonio Lopez, Eric Lee Bailey and Jordan Nicholas Blazer. Debra Yarbrough abstained from discussion and voting on Craven County Intern Milton Brian Lloyd.

The following Interns were presented to the Board for approval as REHS:

Name	County	Intern #	Eligible Date
Gregory Gartner II	Forsyth	2360	6/23/2012
Sydney Mark Oliver	Mecklenburg	2363	10/08/2012
Zachary Piephoff	Mecklenburg	2365	10/08/2012
Chianti Monavic Hamilton	Mecklenburg	2364	10/08/2012

Board Action: The Board approved the above referenced applicants as REHS effective their eligible dates outlined in the above chart. All votes affirmative. Lynn Lathan abstained from discussion and voting on Mecklenburg County Interns Sydney Mark Oliver, Zachary Piephoff, Chianti Monavic Hamilton.

The Board reviewed the following 2012 CE courses:

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
12053	NCNCEHSA Quarterly Meeting	Lakey, Tracie	CNCEHSA	Siler City	NC	3/1/12	3/1/12	3.00	3.00
12054	Regional EHS Meeting	Harrelson, Cris	Food Protection Program, DH/NCDHHS	Elizabethtown	NC	3/1/12	3/1/12	4.75	4.75
12055	USFDA Special Event Assignment Training	Harrelson, Cris	USFDA	Charlotte	NC	3/21/12	3/21/12	5.00	5.00
12056	NC Food Emergency Response Plan Training	Harrelson, Cris	NCDHHS/NCDA&CS	Fletcher, Greensboro, Greenville	NC	2/14, 2/15, 2/16	2/14, 2/15, 2/16	4.00	4.00
12057	IS-100.b: Introduction to Incident Command System, ICS-100	Rogers, Kevin	FEMA	Online		Various		3.00	3.00

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
12073	EH Section ENCPHA	Vaughan, Vera	EH Section ENCPHA	New Bern	NC	5/9/12	5/10/12	9.25	9.25
12074	Farm-to-Fork: Best Practices in Food Safety for Resident Camps	Hawkins, Patricia	Transylvania County, EH, NCSU Coop Extension	Brevard	NC	2/16/12	2/16/12	5.25	5.25
12076	Public Health Preparedness/Mass Prophylaxis Training	Dees, Troy	Carteret County HD, Texas Tech TEEX	Morehead City	NC	1/26/12	1/27/12	14.00	14.00
12084	ABCs of Pandemic Influenza	Wilfert, Rachel	UNC - CPHP	Online		Various		0.75	0.75
12085	Acute Disease Surveillance & Outbreak Investigations: Federal Surveillance Systems	Wilfert, Rachel	UNC - CPHP	Online		Various		1.50	1.00
12086	An Overview of Outbreak Investigations (FOCUS, Volume 1.1)	Wilfert, Rachel	UNC - CPHP	Online		Various		1.00	1.00
12087	Anatomy of Foodborne Outbreaks	Wilfert, Rachel	UNC - CPHP	Online		Various		1.00	1.00
12088	Anatomy & Physiology of an Outbreak Team (FOCUS, Volume 1.2)	Wilfert, Rachel	UNC - CPHP	Online		Various		1.00	1.00
12089	Bio-Psycho-Social Responses to Disaster (NC DRN, Module 3)	Wilfert, Rachel	UNC - CPHP	Online		Various		1.00	1.00
12090	Case Finding & Line Listing: A Guide for the Investigator (FOCUS, Volume 1.4)	Wilfert, Rachel	UNC - CPHP	Online		Various		1.00	1.00
12091	Case Study 1: Gastrointestinal Illness on a College Campus	Wilfert, Rachel	UNC - CPHP	Online		Various		0.50	0.50
12092	Case Study 3: Outbreak at a Hotel Convention	Wilfert, Rachel	UNC - CPHP	Online		Various		0.50	0.50
12116	Introduction to Public Health Informatics (Public Health Informatics Basics, Module 1)	Wilfert, Rachel	UNC - CPHP	Online		Various		0.58	0.50
12117	Key Concepts & Terms in Public Health Informatics (Public Health Informatics Basics, Module 2)	Wilfert, Rachel	UNC - CPHP	Online		Various		0.75	0.50
12118	Mapping for Surveillance & Outbreak Investigation (FOCUS, Volume 5.2)	Wilfert, Rachel	UNC - CPHP	Online		Various		1.00	1.00
12119	North Carolina Communicable Disease Law	Wilfert, Rachel	UNC - CPHP	Online		Various		0.75	0.75
12120	Public Health Burden of Foodborne Disease	Wilfert, Rachel	UNC - CPHP	Online		Various		0.75	0.75
12121	Rabies Epidemiology & Control	Wilfert, Rachel	UNC - CPHP	Online		Various		0.75	0.75
12137	FI01: Foodborne Illness Investigations 1: Collecting Surveillance Data	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12138	FI02: Foodborne Illness Investigations 2: Beginning an Investigation	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12139	FI03: Foodborne Illness Investigations 3: Expanding the Investigation	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12144	MIC14: Food Microbiological Control 11: Good Manufacturing Practices	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12145	MIC15: Food Microbiological Control 12: Cleaning & Sanitizing	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12146	FI105: Foodborne Illness Investigations 5: Epidemiological Statistics	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12147	FI106: Foodborne Illness Investigations 6: Final Report	Lombardi, Melissa	FDA ORAU	Online		Various		2.00	1.50
12148	NC Asthma Summit	Haynes-Morgan, Cindy	Asthma Alliance of NC	RTP	NC	5/8/12	5/8/12	5.00	1.25
12149	2012 Business Environmental & Safety Training Conference	Teachey, Melissa	Wake Co Local Emergency Planning Committee	Raleigh	NC	2/8/12	2/8/12	4.50	4.50
12150	Guilford County Well Contractor Day	Honeycutt, Laura	Guilford County EH Department	Greensboro	NC	3/20/12	3/20/12	6.50	6.50
12151	62nd Annual Pest Control Technicians' School	McDowell, Harold	NC Pest Management Association	Raleigh	NC	1/17/12	1/19/12	13.00	11.50
12152	EH Training in Emergency Response (not same as online course #12062)	Hemmen, Marie	FEMA-Center for Domestic Preparedness; Homeland Sec	Anniston	AL	3/26/12	3/30/12	32.00	20.00
12153	Regional Food Protection Meeting	Ham, Melissa	DHHS/DPH/EHSS/Food Protection	Sanford	NC	5/1/12	5/1/12	4.75	4.75
12154	South Atlantic Jubilee 2012	Morgan, Andrew	South Atlantic Well Drillers	Virginia Beach	VA	7/21/12	7/22/12	10.50	20.00
12155	North Eastern District Quarterly Meeting	Manning, Angela	North Eastern District	Greenville	NC	4/13/12	4/13/12	4.00	4.00
12156	Lead Inspector	Graham, Stephen	Greenville Technical College	Greenville	SC	1/9/12	1/11/12	17.00	17.50
12157	Public Safety WMD Response-Sampling Techniques & Guidelines	Lott, Valerie	National Center for Biomedical Research & Training/LSU	Winston-Salem	NC	3/6/23	3/8/12	24.00	20.00

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
12158	Coating Technology & Asset Management for the Water Industry	Weaver, Claude Darrin	NC Rural Water Association	Troutman	NC	3/26/12	3/26/12	6.00	6.00
12159	Eastern NCEHSA	Winters, Katrina	Eastern NC Environmental Health Supervisors' Association	Greenville	NC	4/13/12	4/13/12	3.00	3.00
12160	Southeast District Educational Meeting	Solice, Perry	EHS/NCPHA	Kenansville	NC	3/23/12	3/12/12	4.50	4.50
12161	Essentials for Health Homes Course	Cox, Paula	Advanced Energy/NCSU Coop Extension	Greensboro	NC	4/25/12	4/26/12	13.00	11.00
12162	SSC 470 - Wetland Soils	Alcock, Alan	NCSU	Raleigh	NC	1/9/12	5/10/12	20.00	20.00
12163	2012 Gulf & South Atlantic States Shellfish Conference	French, Jeff	Georgia DENR	Savannah	GA	5/7/12	5/9/12	12.00	12.00
12164	FD242 - Sanitary Surveys of Shellfish Growing Areas	Haines, Andrew	FDA	Austin	TX	5/15/12	5/17/12	15.00	15.00
12165	Estuarine Shorelines: Value, Regulations & Stabilization	Humphrey, Jeremy	NC NERR-Coastal Training Program	Wilmington	NC	5/2/12	5/2/12	5.00	5.00
12166	Lead Inspector Refresher	Cox, Paula	Greenville Technical College	Greensboro	NC	5/9/12	5/9/12	6.50	5.25
12167	Lead Risk Assessor Refresher	Cox, Paula	Greenville Technical College	Greensboro	NC	5/10/12	5/10/12	6.50	5.25
12168	Basics of HACCP: The Principles	Crets, Angie	FDA ORA U through Kaplan EduNeering	Online				1.00	1.00
12169	Don't Eat Uncooked Poop: Food Safety from Farm to Fork	Crets, Angie	NC Dietetic Association	Online				1.00	1.00
12170	Basics of HACCP: Prerequisite Programs & Preliminary Steps	Crets, Angie	FDA ORA U through Kaplan EduNeering	Online				1.00	1.00
12171	Basics of HACCP: Overview of HACCP	Crets, Angie	FDA ORA U through Kaplan EduNeering	Online				1.00	1.00
12172	Person County LRS Training	Kelly, Harold	Person County HD	Roxboro	NC	4/23/12	4/23/12	3.00	3.00
12173	What's Going on in the Kitchen? Food Safety Practices	Carroll, Carl	Partnership for Food Safety Education	Online				1.00	1.00
12174	Food Safety Summit Expo & Conference	Barrger, William	Food Safety Summit	Washington	DC	4/17/12	4/19/12	15.00	15.00
12175	4th Annual HRPP Conference - Clinical Research in the Digital Age	Smathers, Emily	Duke, Human Research Protection Program	Durham	NC	4/3/12	4/30/12	2.75	D
12176	Regional Territory Meeting	Slachta, Cheryl	Food Protection Program	Wilson	NC	4/24/12	4/24/12	5.00	4.75
12177	NC GWA Continuing Education Event	Morgan, Andrew	NC GWA	Wilson	NC	4/20/12	4/20/12	5.00	5.00
12178	Preferred Pump Continuing Education & Open House	Morgan, Andrew	Preferred Pump	Asheville	NC	5/19/12	5/19/12	3.00	3.00
12179	2012 NC SWANA Spring Technical Conference	Welch, Aubrie	NC Chapter of Solid Waste Association of North America	Charlotte	NC	4/3/12	4/5/12	13.75	14.00
12180	NC Regional Joint Criminal & Epidemiological Investigations Workshop	McDowell, Harold	FBI, CDC	Raleigh	NC	3/27/12	3/28/12	14.25	14.25
12181	Reducing Risks in the Field: OSHA & Ergonomics for EHS	Grant, Dawn	Eastern AHEC	Greenville	NC	8/16/12	8/16/12	6.00	6.00
12182	Applied Industrial Toxicology for Safety & Health Professionals	Lott, Valerie	UNC Occupational Safety & Health Research Ctr	Orlando	FL	1/30/12	2/1/12	14.00	14.00
12183	Toxicity of Chemicals	Lott, Valerie	UNC Occupational Safety & Health Research Ctr	Orlando	FL	2/1/12	2/3/12	14.00	14.00
12184	Western NC Public Health Association Annual Meeting	Harris, Jonathan	Western NC PHA	Little Switzerland	NC	4/26/12	4/27/12	10.00	10.00
12185	Emergency Operations Center Mgt & Ops Training	Haire, Holly	NC Division of Emergency Mgmt	Hamlet	NC	4/16/12	4/18/12	15.00	15.00
12186	4-Day Lead Abodement Supervisor	Sturdivant, Amber	Aerosol Monitoring Analysis Inc	Hanover	MD	4/16/12	4/19/12	18.00	17.50
12187	NC EMSA Spring Educational Meeting 2012	Dye, Samantha	NC EH Association	Aberdeen	NC	5/2/12	5/4/12	11.75	11.75
12188	Hazardous Waste Management for Generators	Strickland, Edward	NCSU	Raleigh	NC	3/6/12	3/6/23	4.00	4.00
12189	Occupational Safety & Health Workshop	Strickland, Edward	NC DOT Safety & Risk	Hickory	NC	3/27/12	3/29/12	10.00	1.50
12190	Southeast District Educational Meeting	Solice, Perry	EHS/NCPHA/ New Hanover EHS	Wilmington	NC	6/8/12	6/8/12	4.00	4.00
12191	Managing Retail Food Safety at Special Events	Harrelson, Cris	FDA	Charlotte	NC	6/11/12	6/12/12	12.50	12.50
12192	Spring Workshop/Jordan & Falls Lakes	Kelly, Harold	NC Lake Management Society	Bahama	NC	3/15/12	3/15/12	6.00	5.50
12193	Dietary Supplement GMP TGN - FD340	McDowell, Harold	FDA	Memphis	TN	5/15/12	5/18/12	24.00	8.75
12194	Physical/Chemical WWTP Operators School	Wise, Douglas	NC American Water Works Assoc, Water Env Assoc	Raleigh	NC	5/1/12	5/4/12	16.00	16.00
12195	Motors & Controllers	Walters, Richard	Walters Environmental Consulting	Gastonia & Goldsboro	NC	10/9/12 & 10/11/12	10/9/12 & 10/11/12	6.00	3.00

12196	Treatment Problem Solving	Walters, Richard	Walters Environmental Consulting	New Bern	NC	7/17/12	7/17/12	6.00	4.75
12197	Treatment Chemistry	Walters, Richard	Walters Environmental Consulting	Wilmington & Gastonia	NC	7/19/12 & 7/25/12	7/19/12 & 7/25/12	6.00	2.25
12198	Coagulation & Flocculation	Walters, Richard	Walters Environmental Consulting	Tarboro & Winston Salem	NC	11/8/12 & 12/12/12	11/8/12 & 12/12/12	6.00	3.50
12199	Basic Electricity	Walters, Richard	Walters Environmental Consulting	Sanford	NC	10/10/12	10/10/12	6.00	P
12200	Food Code Training	Daye, Judy	NCDPPH/DPH/ Judy Daye	Salisbury	NC	6/6/12	6/6/12	4.75	4.75
12201	Mountain Environmental Health Section, 1st Qtr Educational Mtg	Johnson, Bill	MEHS of NCPHA-EH	Marion	NC	3/21/12	3/21/12	5.00	5.00
12202	Environmental Compliance	Walters, Richard	Walters Environmental Consulting	Concord	NC	11/17/12	11/17/12	6.00	5.75
12203	R.O & Ion Exchange	Walters, Richard	Walters Environmental Consulting	Cary	NC	12/13/12	12/13/12	6.00	6.00
12204	Lab Analysis	Walters, Richard	Walters Environmental Consulting	Winston-Salem	NC	8/21/12	8/21/12	6.00	6.00
12205	Quality Control	Walters, Richard	Walters Environmental Consulting	Hickory	NC	11/6/12	11/6/12	6.00	6.00
12206	Water Chemistry	Walters, Richard	Walters Environmental Consulting	Gastonia	NC	12/11/12	12/11/12	6.00	6.00
12207	Solids Handling	Walters, Richard	Walters Environmental Consulting	Concord	NC	8/23/12	8/23/12	6.00	D
12208	Improving Pump Performance	Walters, Richard	Walters Environmental Consulting	Cary	NC	8/22/12	8/22/12	6.00	4.75
12209	Collection Systems	Walters, Richard	Walters Environmental Consulting	Wilmington	NC	12/14/12	12/14/12	6.00	6.00

Board Action: The Board approved the recommendation from the Education Committee to approve the above referenced 2012 Continuing Education requests with the exception of those noted as changed, pending or denied until further notice.

Legislative Committee Report – Jeff French

House Bill 799 – Jeff and Seth have received request from Governor’s Office asking how this bill would impact the REHS Board. In essence, the Bill would require licensing boards in the state to grant experience credit for active military (and spouses). Seth Swift stated that this Bill will not supersede reciprocity requirements, and all applicants would be required to meet REHS regulations and policies. Active military and their spouse could choose to apply for fast tracking if they meet the requirements of that process. It was agreed that HB 799 likely would not have significant impact on registrations and future reciprocity. Jeff French to respond to the Governor’s Office regarding this matter.

Senate Bill 433 & House Bill 438 – Both bills address restructuring of some active Boards. At this time, neither bill speaks to the REHS Board.

State budget is scheduled for released today, and there are many unknowns at this point.

RSTAS Update - Seth Swift

The transition of RSTAS from Blue Lizard to the DHHS server continues.

Request for Public Records

The Board has received a public records request from Fred Smith, former REHS.

Board Action. Jeff French made a motion to go into closed session to discuss an investigation matter and Debra Yarbrough seconded. All votes affirmative.

11:35 a.m. Closed Session Begins

11:45 a.m. Closed Session Ends

The Board directed Donna to locate the records requested by Mr. Smith. Jeff French will set up a meeting date, time and location for him and Donna to meet with Mr. Smith for him to review the public records requested.

NEW BUSINESS:

Reminder that the next meeting will take place in Raleigh on October 11 with REHS exams taking place the following day, October 12.

Last meeting of year will take place on December 4 at the Davidson County Health Department.

Meeting Adjourned: 11:55 a.m.

Respectfully submitted,

Jeff French, REHS
Secretary-Treasurer
June 20, 2012