

NC State Board of Environmental Health Specialist Examiners

Minutes of July 21, 2015 Board Meeting

The North Carolina State Board of Environmental Health Specialist Examiners met on Tuesday, July 21, 2015 at the Buncombe County Environmental Health Department, 30 Valley Street, Asheville, NC 28801 at 9:00 a.m. A call in number was available. Those in attendance, either in person or via telephone, were Chair Jessica Silver, Ann Absher, Dr. Brian Byrd, Melanie Campen, Carl Kivett, Ernie Nichols, Daniel Ortiz, Seth Swift and Donna Coffey.

Called to Order - Chair Jessica Silver called the meeting to order at 10:05 a.m.

Board Action. Melanie Campen made a motion to approve the agenda as presented. Seth Swift seconded the motion. All votes affirmative.

Conflict of Interest Statement

Chair Jessica Silver reminded Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. The Chair also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest. Phil Thompson stated a conflict of interest and recused himself from all actions associated to NC Environmental Health State of Practice (NCEHSOP) Committee, as he is Chair of that Committee.

Executive Order No. 34 from Governor Bev Perdue

The Chair reminded board members of Executive Order No. 34 from Governor Perdue requiring appointees to attend at least 75 percent of the board's regularly scheduled meetings.

Minutes – Donna Coffey

Donna presented the February 6, 2015 and March 17, 2015 minutes for approval.

Board Action. Seth Swift made a motion to approve the February 6, 2015 minutes as presented. Ernie Nichols seconded the motion. All votes affirmative.

Board Action. Ann Absher made a motion to approve the March 17, 2015 minutes as presented. Melanie Campen seconded the motion. All votes affirmative.

Financial Report – Donna Coffey

Donna reported the following account balances as of July 20, 2015:

SECU Checking Account	\$1,834.71
SECU Money Market Account	\$75,803.25
SECU Shares Account	\$36..57

Chair Report – Jessica Silver

The Chair reported that she had received no update from Governor McCrory's office regarding appointment of the expired terms of the Piedmont (Greg Bright) and Western (Patricia Hawkins) representatives.

Vice-Chair Report – Larry Michael

No report.

Secretary/Treasurer Report – Ernie Nichols

Ernie Nichols presented a 2015 Year-to-Date Revenue and Expense Report.

Administrative Assistant to the Board's Report – Donna Coffey

Donna reported that the Board's 2014 Audit report has been completed and copies submitted to

appropriate State offices.

Reciprocity

The number of reciprocity requests has increased significantly over the last 18 months. The Board discussed the need to develop a streamlined review process in order to decrease the time that applicants have to wait for the Board’s decision regarding their reciprocity request. The Board agreed to contract with an individual who would research registration standards in place in all US states to determine their similarities and differences. The Board preferred that this individual be either a former Board member or a retired REHS.

Board Action: Daniel Ortiz made a motion to authorize Chair Jessica Silver, Dr. Brian Byrd and Donna Coffey to develop guidelines, expected outcomes and timeline of a study, locate an appropriate contractor, and execute a contract not to exceed \$500. Dr. Brian Byrd seconded the motions. All votes affirmative.

Education Committee Report – Seth Swift for Phil Thompson

The Education Committee presented the following interns to the Board for approval:

Intern #	Intern Name	County/Agency
1. 2505	Bumgarner; April Byrd	Mecklenburg County
2. 2506	Davenport; Bryan Christopher	Mecklenburg County
3. 2507	Keller; Kyle Patrick	Mecklenburg County
4. 2508	Scott; Brian Keith	Pender County
5. 2509	Locklear; Kisha Maria	Scotland County
6. 2511	Gilley; Matthew Todd	Johnston County
7. 2512	Fisk; Matthew J	Appalachian District
8. 2513	Price; Steven M	Caldwell County
9. 2514	Shuck; Thomas	Iredell County
10. 2515	Michaud, Ryan	Mecklenburg County
11. 2517	Cassell; Alexandra Louise	Mecklenburg County
12. 2519	Welch; Aubrie L.	Haywood County
13. 2520	Quinn; Jonathan	Haywood County

All applicants have submitted required documents and meet the NC EHS requirements for registration as an Intern. The effective date of internship for each individual approved at today’s Board meeting is July 21, 2015.

Board Action: Seth Swift made a motion to approve the interns as presented. Daniel Ortiz seconded the motion. All votes affirmative.

The Education Committee presented the following Military Applicant to the Board for approval:

REHS #	Name	Action
2518	Prater; Timothy G.	Approve contingent upon employment in NC

Board Action: Seth Swift made a motion to approve the Timothy Prater as a Military Applicant contingent upon employment in NC. Carl Kivett seconded the motion. All votes affirmative.

Reciprocal Agreements with Other States

Based on registration standards in the following states, the Education Committee presented the following recommendations with regard to Reciprocity:

State	Committee Recommendation
Connecticut	Deny
Ohio	Approve

Board Action: Seth Swift made a motion to approve the Education Committee’s recommendations for reciprocity with Connecticut and Ohio. Daniel Ortiz seconded the motion. All votes affirmative.

Out-of-State Applicants (Reciprocity)

Based on registration standards in the following states, the Education Committee presented the following recommendations with regard to Out-of-State Applicants:

Intern #	Name	Current Registration State	Recommendation
2510	Pitts; Sara Mary Cathryn	Ohio	Approve contingent upon employment in NC
	Brown; Jason	Delaware	Deny – Applicant does not meet 30 science hour statutory mandate

Board Action: Seth Swift made a motion to approve the Education Committee’s recommendations for reciprocity with Connecticut and Ohio. Melanie Campen seconded the motion. All votes affirmative.

Applicant with Previous Qualifying Experience (Fast Track) for Full REHS

The Education Committee presented the following applicants with previous qualifying experience to the Board for approval as full REHS:

Intern #	Name	County/Agency
2505	Bumgarner; April	Mecklenburg County (previous NC REHS)
2508	Scott; Brian Keith	Pender County (previous NC REHS)
2514	Shuck; Thomas	Iredell County Health Department (previous Connecticut experience)
2518	Prater; Timothy	Contingent upon employment in NC
2519	Welch; Aubrie L.	Haywood County Health Department (previous NC REHS)

Board Action: Seth Swift made a motion to approve the Education Committee’s recommendations for applicants with previous qualifying experience (fast track) for full REHS. Daniel Ortiz seconded the motion. All votes affirmative.

Pending Applications

The Education Committee presented the following pending application for information only. No action needed at this time.

Intern #	Name	Current Registration State	Recommendation
2516	Applewhite, Christine	Connecticut	No reciprocal agreement with Connecticut; applicant may qualify for "fast tracking"; final determination to be determined upon receipt of all required application materials (official transcript missing)

Interns Eligible for REHS Status

The Education Committee presented the following Interns to the Board for approval as full REHS:

Name	County/Agency	Intern #	Eligible Date	Passed Exam
1. Swaim, Jonathan	Appalachian District	2413	6/27/2015	✓
2. Evers, Kurt	Pender	2415	6/27/2015	✓
3. Adams, Constance	Appalachian District	2415	6/27/2015	✓
4. Malone, Devon	Carteret	2417	6/27/2015	✓
5. Nelson, Julie	Carteret	2418	6/27/2015	✓
6. Ervin, Renada	Mecklenburg	2423	3/18/2015	✓

Board Action: Seth Swift made a motion to approve the Interns as presented for approval as full REHS. Carl Kivett seconded the motion. All votes affirmative.

Continuing Education

The Education Committee presented the following continuing education applications to the Board for approval:

CE #	CE Name	Submitter	Sponsor	Location		Begin Date	End Date	Hrs Req'd	Hrs App'd
15083	Hazardous Waste Awareness Workshop	Barnette, Minor	NC Solid Waste Enforcement Officers' Association/ECOFLO	Wrightsville Beach	NC	10/20/15	10/20/15	4.50	4.50
15084	NCSWEOA 2015 Fall Conference	Barnette, Minor	NC Solid Waste Enforcement Officers' Association	Wrightsville Beach	NC	10/21/15	10/23/15	10.75	10.75
15085	2015 Food Safety Summit Expo and Conference	Barriger, William	Food Safety Summit	Baltimore	MD	4/28/15	4/30/15	17.00	17.00
15086	NACCHO Mentorship Program Site Meeting	Alexander, Chris A.	NACCHO/Wake Co. Environmental Services	Raleigh	NC	4/27/15	4/28/15	12.00	12.00
15087	Arizona Vector Control Workshop	Ampadu, Isaac	Arizona Department of Health Services	Yuma	AZ	4/28/15	4/28/15	7.25	7.25
15088	67th Annual Interstate Seafood Seminar	Murphy, Stephen W.	Maryland DNR	Ocean City	MD	4/15/15	4/17/15	13.00	13.00
15089	Land Application of Residuals Training School	Harris, Bryan C.	NC DWR/NC DENR/NC State University/WPCSOCC	Raleigh	NC	5/5/15	5/7/15	15.00	20.00
15090	Gulf an South Atlantic States Shellfish Conference	Haines, Andrew	Texas Department of State Health Services	Kemah	TX	6/9/15	6/11/15	15.00	15.00
15091	Public Health Quality Improvement 101	Cumbee, Joshua N.	AHEC/NC State University/CPHQ/NC Institute for Public Health	Raleigh	NC	3/25/15	3/27/15	12.50	12.50
15092	8 Hour HAZWOPER Awareness Level Training	Green, Eric	Wake County	Raleigh	NC	6/3/15	6/3/15	8.00	8.00
15093	Rocky Mountain Food Safety Conference	French, Jeff	CO Dept. of Agriculture/CO Dept. of Public Health & Environment	Denver	CO	6/2/15	6/3/15	12.25	12.25
15094	NCEHD 2nd Quarter Educational Meeting	Bono-Zehia, Cheryl	NCEHD/Executive Committee	Durham	NC	6/4/15	6/4/15	4.25	4.25

15095	Rabies and Other Zoonotic Diseases: Their Prevention and Control	Thompson, Phil	NC Environmental Health State of Practice Committee/NCDHHS	Raleigh	NC	4/20/15	4/22/15	17.25	17.25
15096	NC Food Safety and Defense Task Force Conference	Stewart, Jennifer	NC Food Safety and Defense Task Force	Durham	NC	5/6/15	5/7/15	9.00	7.00
15097	2015 NC SWANA Technical Conference	Fulghum, Casey W.	SWANA NC Chapter	Asheville	NC	4/13/15	4/16/15	14.00	14.00
15098	60th South Atlantic Jubilee	Morgan, Andrew	South Atlantic Jubilee	Myrtle Beach	SC	7/25/15	7/26/15	10.00	10.00
15099	GIS III - Introduction to GIS	Alcock, Alan	Wake Technical Community College	Raleigh	NC	1/7/15	5/11/15	20.00	20.00
15100	Septic Contractors, Inspectors and Operators Workshop	Jones, Brad	Chatham County Environmental Health	Chapel Hill	NC	3/31/15	3/31/15	5.00	5.00
15101	Framing with Values: Cuing Up Productive Conversations about Environmental Health Work	Cash, Michael	APHA - Center for Public Health Policy	Various	NC	4/7/15	4/7/15	1.00	1.25
15102	The Power of How: Using Tested Metaphors to Build Public Understanding about Environmental Health	Cash, Michael	APHA - Center for Public Health Policy	various	NC	6/5/15	6/5/15	1.00	1.00
15103	Western NC Environmental Health Supervisors Assoc	McVey, Douglas	Buncombe County EH	Asheville	NC	6/16/15	6/16/15	2.00	2.00
15104	FD215 - Managing Retail Food Safety	Morris, Corey	Vermont Dept. of Health/FDA	Burlington	VT	5/13/15	5/15/15	18.75	15.50
15105	2015 NC Annual Preparedness Symposium (Full Conference)	Walker, Nancy	NC Public Health in collaboration with MAHEC	Asheville	NC	5/20/15	5/22/15	25.00	14.25
15106	Managing Retail Foo Safety - HACCP Principles	Morris, Corey	FDA	Burlington	VT	5/13/15	5/15/15	20.00	17.50
15107	Northeastern District EH Educational Meeting	Hill, Tashaunda	Northeastern EH District	Greenville	NC	4/25/15	4/25/15	4.00	4.00
15108	American Mosquito Control Association Annual Conference	Salmen, Dennis	American Mosquito Control Association	New Orleans	LA	3/30/15	4/2/15	13.50	13.50
15109	West Piedmont EH Section - Spring Educational Meeting	Smith, Ryan	West Piedmont EH Section	Asheboro	NC	4/30/15	4/30/15	4.00	4.00
15110	2015 Health Director's Legal Conference	Boggs, Carolyn Sands	School of Government	Chapel Hill	NC	4/22/15	4/23/15	4.00	4.00
15111	NC EH Supervisor's Association Annual Spring Meeting	Pixley, Connie J.	NC EH Supervisor's Association	Aberdeen	NC	4/15/15	4/17/15	11.50	11.50
15112	ICS-300 - Intermediate Incident Command System for Expanding Incident	Honeycutt, Ron	NC Emergency Management	Tarboro	NC	4/13/15	4/15/15	18.00	18.00
15113	ENCEHA Quarterly Meeting	Thornton, Danny	Eastern NC EH Supervisor's Association	Greenville	NC	3/26/15	3/26/15	4.00	4.00
15114	Optimizing Head Health & Animal Production	Wood, Charles	NC Cooperative Extension	Statesville	NC	3/25/15	3/25/15	3.00	3.00
15115	Mid-Atlantic Secure Milk Supply Program	Sykes, Kenneth W.	Iredell County Extension Office	Statesville	NC	4/1/15	4/1/15	2.00	2.00
15116	Western NC Environmental Health Supervisors Assoc	McVey, Douglas	Buncombe County EH	Asheville	NC	3/11/15	3/11/15	2.00	2.00
15117	On-Site WW: Safe and Sustainable	Lassiter, Doug	NC Septic Tank Association	Various		Various	Various	6.00	6.00
15118	Lead Risk Assessor Refresher	Graham, Stephen	The EI Group, Inc.	Morrisville	NC	Various	Various	5.50	5.50
15119	Central NCEHSA Meeting Hillsborough	Graham, Stephen	Central NCEHSA	Hillsborough	NC	3/20/15	3/20/15	3.75	3.75
15120	West Piedmont EH Section - Winter Educational Meeting	Smith, Ryan	West Piedmont EH Section	Wentworth	NC	3/19/15	3/19/15	4.00	4.00
15121	Mobile Preparedness Course	Henderson, Lillian	CDC - Division of Strategic National Stockpile	Gamer	NC	3/19/15	3/20/15	13.50	13.50
15122	Strategic National Stockpile Full Scale Exercise	Allen, Lena	Lincoln County Health Dept	Lincolnton	NC	4/23/15	4/23/15	5.00	D
15123	Intermediate Incident Common G-300, ICS-300	Rowland, R. Keith	NC Public Health Preparedness & Response	Raleigh	NC	2/3/15	2/5/15	18.00	18.00
15124	Advanced Incident Command G-400, ICS-400	Rowland, R. Keith	NC Public Health Preparedness & Response	Raleigh	NC	3/24/15	3/25/15	12.00	12.00
15125	Floors and Drains - Do You Know What You're Walking On?	Fanning, Michele	EcoLab			3/17/15	3/17/15	1.00	1.00
15126	Rodent Readiness for Food Handling Facilities	Fanning, Michele	EcoLab			4/21/15	4/21/15	1.00	1.00
15127	Treatment Problem Solving	Champion, Cassandra	Walters Environmental Consulting	Hillsborough	NC	7/22/15	7/22/15	6.00	P
15128	Navigating Food Allergies	Drakos, Selena	EcoLab			5/19/15	5/19/15	1.00	1.00
15129	Validation and Verification of HACCP Plans in Retail Food Establishments	Lathan, Lynn	NCSU Extension Services	Charlotte	NC	6/18/15	6/19/15	10.25	See CE# 151146
15130	31st Annual Onsite Water Protection Conference	Tanner, Joni	NCSU Soil Science Dept	Raleigh	NC	10/13/15	10/15/15	15.00	15.00
15131	Install 425: Installation of Drip Irrigation Systems	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15132	Install 410: Installation of Advanced Systems	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15133	Install 220: Mountain Pumps	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15134	Install 215: Retrofit & Upgrade - Doing It Right the Second Time	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15135	Install 210: Back to Basics - Dig and Learn	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15136	Install 208: Plastic Components - Tanks, Risers, & Effluent Screens	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	3.00	3.00
15137	Install 207: At Grade System Installation Challenges and Strategies	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	3.00	3.00
15138	O&M 450: Operation of Advanced Pretreatment Systems	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15139	O&M 110: LPP Operation, Maintenance, and Troubleshooting	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15140	O&M 425: Operation an Troubleshooting for Drip Irrigation Systems	Tanner, Joni	NCSU Soil Science Dept	Various		Various	Various	6.00	6.00
15141	Designing Single-Tank Wastewater Pumping Systems	Ritter, Mark	Orenco Systems, Inc.	Sutherlin	NC	8/6/15	8/6/15	2.00	2.00
15142	Groundwater & Wells: Preparing for Tomorrow	Fowlkes, Jon K.	NC Environmental Health State of Practice Committee	Morehead City	NC	4/30/15	5/1/15	11.00	11.00
15143	Northeastern District Quarterly Meeting	Hill, Tashaunda	Northeastern EH District	Greenville	NC	7/10/15	7/10/15	4.00	4.00
15144	On-Site Waste Water: Repairing Small Systems	Fowlkes, Jon K.	NC EH State of Practice Committee	Hillsborough	NC	9/11/15	9/11/15	7.00	7.00
15145	On-Site Waste Water: Repairing Small Systems	Fowlkes, Jon K.	NC EH State of Practice Committee	Lenoir	NC	11/6/15	11/6/15	7.00	7.00

15146	Validation and Verification of HACCP Plans Training	Slachta, Cheryl	NCSU & DPH - Food Protection Program	Various		May	December	11.00	11.00
15147	Confined Space Safety Course	Teachey, Melissa	Naval Environmental and Safety Training Center	Camp Lejune	NC	2/23/15	2/27/15	18.00	18.00
15148	23rd Annual Joint Safety & Environmental Professional Development Symposium	Teachey, Melissa	BUMED, NAVFAC			3/9/15	3/13/15	11.75	3.75
15149	2015 BEST Conference	Teachey, Melissa & Bellizzi, Jim	Wake County LEPC	Raleigh	NC	2/5/15	2/5/15	4.50	4.50
15150	2015 Western Biological Wastewater Operators School	Wise, Doug	NC American WaterWorks & NC Water Environment Association	Morganton	NC	6/15/15	6/19/15	20.00	20.00
15151	Keeping It Clean in 2015: CDC Research on Ill Workers and Improper Cooling	Drakos, Selena	EcoLab	Online				1.00	1.00
15152	Indian Health Service Injury Prevention Fellowship	Ampadu, Isaac	Indian Health Service & Centers for Disease Control	Atlanta	GA	5/5/15	5/8/15	7.00	D
15153	Johnston County Annual Septic Contractor's Meeting	Sullivan, Larry	Johnston County EH	Smithfield	NC	9/11/15	9/11/15	6.00	6.00
15154	North Central EH District Meeting - 1st Quarter	Bono-Zehia, Cheryl	North Central EH District	Hillsborough	NC	3/31/15	3/31/15	4.25	4.25
15155	2015 NC Annual Preparedness Symposium (Days 2 & 3 only)	Walker, Nancy	NC Public Health in collaboration with MAHEC	Asheville	NC	5/20/15	5/22/15	25.00	10.75

Board Action: Seth Swift made a motion to approve the continuing education applications as presented. Ernie Nichols seconded the motion. Jessica Silver and Carl Kivett recused from voting on courses associated with Buncombe County and Chatham County respectively. All votes affirmative.

Meeting Adjourned 11:18 a.m.

Respectfully submitted,

Ernie Nichols, REHS
 Secretary-Treasurer
 July 21, 2015