

NORTH CAROLINA BOARD OF ENVIRONMENTAL HEALTH  
SPECIALIST EXAMINERS

**MEMORANDUM**

TO: Board Members  
FROM: Seth Swift, Chair  
SUBJECT: REHS Board Meeting

*The North Carolina State Board of Environmental Health Specialist Examiners will hold a meeting on  
Month December 4, 2012, at 11:00 a.m. at the Board Room, Davidson County Health Dept. 915  
Greensboro Street, Lexington, NC 27292.*

**Agenda for December 4, 2012**

**CALL TO ORDER:** Seth Swift, Chair  
Conflict of Interest Statement  
Governor's Letter Concerning Executive Order 34  
Approval of the Minutes  
Approval of Financial Report  
Chair's Report – Seth Swift  
Vice-Chair's Report – Wayne Stewart  
Secretary/Treasurer's Report – Jeff French  
Administrative Assistant to the Board's Report – Donna Coffey

**OLD BUSINESS:** Education Committee Report – Greg Bright, Chair  
- Continuing Education Requests  
- Approval of New Interns  
- Approval of New RS  
- Approval of Fast Tracking Requests  
- Approval of Reciprocity Requests  
Legislative Committee Report – Jeff French  
RSTAS Update - Seth Swift  
Investigations Status – Update on all open investigations

**NEW BUSINESS:** Update on Face Book Site  
Additional Meeting December 2012  
2013 Meeting Schedule  
2013 Board Organization (Vote on Officers)  
2013 Budget  
Update member contact information

**ADJOURN:**