

NORTH CAROLINA BOARD OF ENVIRONMENTAL HEALTH  
SPECIALIST EXAMINERS

**MEMORANDUM**

TO: Board Members  
FROM: Seth Swift, Chair  
SUBJECT: REHS Board Meeting

The North Carolina State Board of Environmental Health Specialist Examiners will hold a meeting on Thursday, January 31, 2013, at 10:00 a.m. at the Orange County Environmental Health 131 West Margaret Lane, Room 004, Hillsborough, NC 27243

**Agenda for January 31, 2013**

**CALL TO ORDER:** Seth Swift, Chair  
Conflict of Interest Statement  
Governor's Letter Concerning Executive Order 34  
Approval of the Minutes  
Approval of Financial Report  
Chair's Report – Seth Swift  
Vice-Chair's Report – Wayne Stewart  
Secretary/Treasurer's Report – Ernie Nichols  
Administrative Assistant to the Board's Report – Donna Coffey

**OLD BUSINESS:** Education Committee Report – Courtney Silverthorne, Chair

- Continuing Education Requests
- Transcripts Approved/Unapproved
- Approval of New Interns
- Approval of New RS
- Approval of Fast Tracking Requests
- Approval of Reciprocity Requests

Audit Committee Report – Patricia Hawkins, Chair  
Legislative Committee Report – Jeff French  
RSTAS Update - Seth Swift

**NEW BUSINESS:** Update on Face Book Site  
Results from Membership Audit

**ADJOURN:**