

NC State Board of Environmental Health Specialist Examiners

Minutes of June 27, 2013 Board Meeting

The North Carolina State Board of Sanitarian Examiners met on Thursday, June 27, 2013. The meeting took place at the Henderson County Health Department, 1200 Spartanburg Highway, Hendersonville, NC on June 27, 2013, at 10:00 a.m. A call in number was made available. Those in attendance, either in person or via telephone, were Seth Swift, Greg Bright, Jeff French, Patricia Hawkins, Lynn Lathan, Layton Long, Courtney Silverthorne, Jessica Silver, Debra Yarbrough and Donna Coffey. Board Members Ernie Nichols, Burt Ogle and Wayne Stewart were absent.

Called to Order - Chair Seth Swift called the meeting to order at 10:03 a.m.

Board Action. Jeff French made a motion to approve the agenda and Greg Bright seconded. All votes affirmative.

Conflict of Interest Statement

Chair Seth Swift asked if any Board member wishes to speak to actual or potential conflicts of interest. There were none stated. The Chair reminded Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. The Chair also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest.

Executive Order No. 34 from Governor Purdue

The Chair reminded board members of Executive Order No. 34 from Governor McCrory requiring appointees to attend at least 75 percent of the board's regularly scheduled meetings.

Approval of Minutes

The Board reviewed the March 21, 2013 minutes and made no changes.

Board Action: Jeff French made a motion to accept the March 21, 2013 Minutes as submitted. Courtney Silverthorne seconded the motion. All votes affirmative.

Financial Report – Donna Coffey

Donna reported the following account balances as of March 21, 2013:

SECU Checking Account	\$849.96
SECU Money Market Account	\$47,978.95
SECU Shares Account	\$36.01

Chair Report – Seth Swift

No report.

Vice-Chair Report – Wayne Stewart

No report

Secretary/Treasurer Report – Ernie Nichols

No report

Administrative Assistant to the Board's Report – Donna Coffey

The Administrative Assistant reported the following: the 2012 financial audit is complete and there were no major findings. She has also been working with the Webmaster to update the Board's website. It will have a new address: ncrehs.com

Education Committee Report – Courtney Silverthorne

The following interns were presented to the Board for RS status:

Name	County/Agency	Intern #	Date of Employment
Simeon Henderson	Roberson County	2412	3/25/2013
Jonathan Swaim	Appalachian District	2413	3/11/2013
Kurt Evers	Pender County	2415	5/20/2013
Constance Adams	Appalachian District	2416	5/6/2013
Devon Malone	Carteret County	2417	5/24/2013
Julie Nelson	Carteret County	2418	5/6/2013

The following interns were presented to the Board for REHS approval:

Intern #	Name	County/Agency	REHS Eligible Date
2368	Sharon Guyton	Cumberland County	12/14/2012
2370	Mary LeeAnne Anton	Guilford County	3/10/2013
2392	Jordon Blazer	Mecklenburg County	6/20/2013
2373	Craig Franklin	Wayne County	7/29/2013

Courtney reported that one individual, Charles McFee, has requested reciprocity. He has been registered in Minnesota and wants his credentials to be transferred to North Carolina where he is seeking employment. The Board discussed this matter and no decision was made.

No Fast Tracking Requests were received.

The Education Committee reported that the following interns passed the October 25, 2013 exam:

RS #	Name	County/Agency
2373	Craig Franklin	Wayne County
2383	Breanne Crittenton	Carteret County
2386	Adrian Pruett	Iredell County
2391	Eric Bailey	Davidson County
2392	Jordan Blazer	Mecklenburg County
2399	Tiffany Steelman	Yadkin County
2402	Derrek Smith	Person County

The following continuing education recommendations were presented to the Board for approval:

Legend

	Additional information needed; course status = Pending ("P" in Hrs App'd Column = Pending)
	Course denied (" D " in Hrs App'd Column = Denied)
	Course modified by Board after original approval date (examples include change location & dates from specific to various among others)
	Course withdrawn or amended by applicant

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
13166	Molecular Training Workshop	Jenkins, Shannon	UNC Institute of Marine Science	Morehead City	NC	3/10/13	3/15/13	15.00	15.00
13167	Frontline Leadership	Jenkins, Shannon	Frontline Leadership	Raleigh	NC	1/16/13	2/14/13	42.00	D
13168	2013 Water Systems Training	Morgan, Drew	Franklin Electric	Various		Various		6.00	6.00
13169	South Atlantic Jubilee	Morgan, Drew	South Atlantic Well Drillers	Virginia Beach	NC	6/22/13	6/23/13	9.00	9.00
13170	Fellowship in Food Protection	Lombardi, Melissa	International Food Protection Training Institute	Battle Creek	MI	3/4/13	3/8/13	20.00	20.00
13171	How to Conduct a Sanitary Survey Public Water System	Odette, Robert	US EPA & Virginia Department of Health	Charlottesville	VA	4/9/13	4/12/13	32.00	20.00
13172	The Environmental Health Clear Writing Summit	Cseh, Larry	CDC & Agency for Toxic Substances & Disease Registry	Chamblee	GA	4/26/13	4/26/13	6.00	5.00
13173	Incident Response to Terrorist Bombing (IRTB) Course	Cseh, Larry	NM Tech Energetic Materials Research & Testing Center	Socorro	NM	6/4/13	6/7/13	30.00	D
13174	Public Health Principles (FDA 36 Ver 1.1)	Dixon, Dorian	FDA					2.00	2.00
13175	Regional EH Meeting	Harrelson, Cris	Food Protection & Facilities Branch, EHS/DPH/NCDHHS	Elizabethtown	NC	3/20/13	3/20/13	3.50	3.50
13176	Epidemiology of an Outbreak- Investigation of Foodborne Illness	Ecolab	Ecolab Food Safety Webinar					1.00	1.00
13177	Steps of an Outbreak Investigation: Back to Basics	Rhea, Stacie	DHHS/Epidemiology Section/CD Branch	Various		Various		4.00	3.00
13178	Spring Educational Meeting	Cecil, Darren	NC EH Supervisors' Association	Aberdeen	NC	4/17/13	4/19/13	12.25	12.25
13179	Regional Territory Meeting	Slachta, Cheryl	Slachta, Cheryl	Wilson	NC	3/27/13	3/27/13	4.50	4.50
13180	Mid-Atlantic States Secure Milk Supply, "Train the Trainer"	McDowell, Harold	NC Department of Ag Veterinary Division	Raleigh	NC	3/28/13	3/28/13	5.25	4.75
13181	Lead Inspector Refresher Training Course	Graham, Stephen	The EI Group, Inc	Various		Various		6.00	5.00
13182	Lead Risk Assessor Refresher Training Course	Graham, Stephen	The EI Group, Inc	Various		Various		6.00	5.50
13183	Regional Territory Meeting #1	Slachta, Cheryl	Food Protection Program	Various		Various		4.50	4.50
13184	IS-00702a - NIMS Public Information Systems	Clayton, Janet	FEMA	Online				3.00	3.00
13185	IS-00250a - Emergency Support Function 15-External Affairs	Clayton, Janet	FEMA	Online				1.00	1.00

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
13186	Safe Drinking Water Before, During & After a Disaster	Morris, Corey	Extension Disaster Education Network (EDEN)	Online				1.00	1.00
13187	Interstate Seafood Seminar	Haines, Andrew	Delaware Department of Natural Resources & Environmental Control	Rehoboth Beach	DE	4/17/13	4/19/13	15.00	16.50
13188	Geomorphology & Soil Systems of the Fall Line	Vaughan, Jeff	Soil Science Society of NC	Raleigh	NC	4/18/13	4/18/13	7.00	7.00
13189	Eastern District NC PH Association	Harrison, Jon	EH Section - EDNCPHA	Nags Head	NC	5/8/13	5/9/13	8.00	8.00
13190	Mecklenburg County 2013 Well Contractor Training Seminar	Corbitt, Lisa	Mecklenburg County EH	Charlotte	NC	4/9/13	4/9/13	7.00	7.00
13191	Eastern Regional WWTP Operators School	Harris, Bryan	NC AWAA - WEA	Raleigh	NC	4/29/13	5/3/13	34.00	20.00
13192	Introduction to Injury Prevention Course	Ampadu, Isaac	Public Health Service - Indian Health Service	Tucson	AZ	2/19/13	2/22/13	21.00	1.00
13193	Child Passenger Safety	Ampadu, Isaac	Safe Kids Worldwide	Yuma	AZ	1/30/13	2/2/13		P
13194	Rabies 101, Control & Prevention Training	Ampadu, Isaac	Public Health Service - Indian Health Service	Parker	AZ	2/27/13	2/27/13		P
13195	Rabies 102, Control & Prevention Training, Decapitation	Ampadu, Isaac	Public Health Service - Indian Health Service	Parker	AZ	2/27/13	2/27/13		P
13196	NFPA 101: Life Safety Code Course	Ampadu, Isaac	Public Health Service - Indian Health Service	Oklahoma City	OK	3/5/13	3/7/13	18.00	18.00
13197	Norovirus: The Perfect Human Pathogens	Fanning, Paula	Ecolab Food Safety Webinar	Online		Various			1.00
13198	Small Flies in Foodservice Facilities	Fanning, Paula	Ecolab Food Safety Webinar	Online		Various			1.00
13199	WNCPPHA Annual Meeting	Rodite, Christina	Western NC Public Health Association	Fontana Dam	NC	5/7/13	5/8/13	11.00	11.00
13200	NCSWEOA 2013 Fall Educational Conference	Barnette, Major	NC Solid Waste Enforcement Officers Assoc	Wrightsville Beach	NC	10/23/13	10/25/13	12.00	10.50
13201	Chick-fil-A Leadercast	Carter, Kenneth	Chick-fil-A	Online		5/10/13	5/10/13	5.25	D
13202	Regional Food Protection Branch Meeting #2	Slachta, Cheryl	Food Protection Program	Various		Various		4.25	4.25
13203	Eastern NC EH Supervisors' Meeting	Clark, Anne	Eastern NC EH Supervisors' Association	Greenville	NC	2/15/13	2/15/13	5.00	3.50
13204	Inspect 100: Subsurface Wastewater System Inspector School	Tanner, Joni	NCSU Soil Science	Various		Various		12.00	12.00
13205	Soils 001 W-1: Why We Study Soil	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00
13206	Soils 001 W-2: The Formation of Soil	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
13207	Soils 001 W-4: The Physical Properties of Soil - Texture, Structure & Density	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00
13208	Soils 001 W-5: The Cycling of Water through Soil	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00
13209	Soils 001 W-6: The Chemistry of Soil	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00
13210	Soils 001 W-7: The Role of Soil in Plant Nutrition	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00
13211	Soils 001 W-8: The Soil Ecosystem	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00
13212	Soils 001 W-3: The Identification & Clarification of Soil	Tanner, Joni	NCSU Soil Science	Various		Various		3.00	3.00

Board Action: The Board approved the recommendation from the Education Committee to approve the above referenced Interns and 2013 Continuing Education requests with the exception of those noted as changed, pending or denied until further notice. Jeff French made the motion and Patricia Hawkins seconded the action. All votes affirmative.

Legislative Committee Report

Jeff French and Layton Long reviewed changes that occurred in the most recent session of the NC General Assembly.

RSTAS Update

Seth Swift reported that there were no issues with the RSTAS system.

New Business

Certificate Signatures

Jeff French reported that he heard concerns at a recent meeting that there were delays in getting intern and REHS certificates to those in the field. The delay is a result in all Board members not being present at each meeting and therefore signatures cannot be obtained. In instances where this lag time would occur, the Board directed Donna to mail certificates to Board members in order to obtain the required signatures.

Meeting Adjourned: 12:01 p.m.

Respectfully submitted,

Ernie Nichols, REHS
Secretary-Treasurer
March 21, 2013