

NC State Board of Environmental Health Specialist Examiners

Minutes of October 24, 2013 Board Meeting

The North Carolina State Board of Sanitarian Examiners met on Thursday, October 24, 2013. The meeting took place at the West Campus Office Building, Meeting Room 009, 131 W Margaret Lane, Hillsborough, NC, 27278 at 10:00 a.m. A call in number was made available. Those in attendance, either in person or via telephone, were Seth Swift, Greg Bright, Jeff French, Patricia Hawkins, Lynn Lathan, Courtney Silverthorne, Jessica Silver, Debra Yarbrough and Donna Coffey. Board Members Ernie Nichols, Burt Ogle and Wayne Stewart were absent.

Called to Order - Chair Seth Swift called the meeting to order at 10:02 a.m.

Board Action. Greg Bright made a motion to approve the agenda and Jessica Silver seconded. All votes affirmative.

Conflict of Interest Statement

Chair Seth Swift asked if any Board member wishes to speak to actual or potential conflicts of interest. There were none stated. The Chair reminded Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. The Chair also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest.

Executive Order No. 34 from Governor Purdue

The Chair reminded board members of Executive Order No. 34 from Governor McCrory requiring appointees to attend at least 75 percent of the board's regularly scheduled meetings.

Approval of Minutes

The Board reviewed the January 30, 2013 minutes and made no changes.

Board Action: Jessica Silver made a motion to accept the January 30, 2013 Minutes as submitted. Courtney Silverthorne seconded the motion. All votes affirmative.

Financial Report – Donna Coffey

Donna reported the following account balances as of October 24, 2013:

SECU Checking Account	\$6,753.80
SECU Money Market Account	\$32,991.58
SECU Shares Account	\$36.10

Chair Report – Seth Swift

Seth reported that, due to change in employment of some Board members, retirements of other members and expiration of terms of others, there will be several new members in 2014.

Vice-Chair Report – Wayne Stewart

No report

Secretary/Treasurer Report – Ernie Nichols

Donna Coffey provided the Year-to-Date Financial Report in Ernie's absence. Expenditures are on target for this point of the year. Renewal fees are low at this point; however, they will start to come in over the next few weeks since this is the height of the renewal period.

Administrative Assistant to the Board's Report – Donna Coffey

Donna reported that there has been an uptick in the number of interns applying to the board and that

updating the 2014 renewal form was fairly seamless thanks to the help of Amy Chen with DHHS IT.

Audit Committee – Patricia Hawkins

Patricia Hawkins reported that the Audit Committee met at 8:30 a.m. this morning. The Committee reviewed transactions in the Board's checking, money market and savings accounts for the period 1/31/13 through 10/1/13. With the exception of the following missing documentation, all transactions were in order. Payments from interns and REHS were traced from the deposit slip RSTAS, and it was found that all revenue receipts were properly recorded. Receipts missing:

3/28/13	ACH	Deluxe Checks	\$6.00
5/2013	Auto	Century Link bill	\$62.59
?	2205	Staples	\$40.86
10/1/13	2218	Postmaster	\$5.94

Donna will provide the missing documentation to the Audit Committee at a later date.

Education Committee Report – Courtney Silverthorne

The following interns were presented to the Board for RS status:

Name	County/Agency	Intern #	Date of Employment
1. Marcus Branch	Sampson County	2419	05/01/2013
2. Matthew Maness	Caswell County	2420	05/13/2013
3. Meredith Johnson	Durham County	2421	07/22/2013
4. Tracey Langley	Orange County	2422	08/05/2013
5. Renada Ervin	Mecklenburg County	2423	07/24/2013
6. Eli Freese	Mecklenburg County	2424	07/24/2013
7. Brittany McDaniel	Mecklenburg County	2425	07/24/2013
8. Alva Marie Williams	Mecklenburg County	2426	07/24/2013
9. Suataj Williams	Mecklenburg County	2427	07/24/2013
10. Charlotte Keziah	Union County	2428	08/12/2013
11. Emily Flynn	Durham County	2429	09/03/2013
12. Jay Davis	Rockingham County	2430	09/09/2013
13. Katie Del Rosario	Durham County	2431	09/02/2013
14. Andrew Potter	Wake County	2432	08/19/2013
15. Jason Shelton	Guilford County	2433	09/23/2013
16. Marie Daley	Craven County	2434	09/25/2013
17. Caroline Smith	Hertford County	2435	04/09/2013

The following intern was presented to the Board for REHS approval:

Name	County/Agency	Intern #	Date of Employment
Jennifer York	Mecklenburg County	2377	8/2/2011

The following Fast Tracking Request as presented for approval:

Name	County/Agency	Intern #
Chris Avery	Unaffiliated	2404

The reciprocity request for Charles McFee is still unresolved. The Chair appointed a Reciprocity Committee who will work with John Barkley (Attorney General's Office) to resolve the reciprocity questions. Board members appointed to this committee include Jeff French, Greg Bright and Jessica Silver.

The following continuing education recommendations were presented to the Board for approval:

Legend

- Additional information needed; course status = **Pending** ("P" in Hrs App'd Column = Pending)
- Course denied ("**D**" in Hrs App'd Column = Denied)
- Course modified by Board after original approval date (examples include change location & dates from specific to various among others)
- Course withdrawn or amended by applicant
- Course certificate with hours submitted

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
13213	West Piedmont EH Section Meeting	McGuire, Meg	West Piedmont EH Section	Thomasville	NC	5/30/13	5/30/13	4.00	4.00
13214	West Piedmont EH Section Meeting	McGuire, Meg	West Piedmont EH Section	Reidsville	NC	8/22/13	8/22/13	4.00	4.00
13215	Guilford County Evacuation Tabletop Exercise	Carter, Kenneth	Guilford County Emergency Management	Greensboro	NC	5/30/13	5/30/13	3.50	3.50
13216	5th Annual Onsite Wastewater Contractor Day	Champion, Cassandra	Granville-Vance District Health Department	Henderson	NC	3/28/13	3/28/13	6.75	6.25
13217	Instructor Development Workshop	Slachta, Cheryl	International Food Protection Training Institute	Battle Creek	MI	3/13/13	3/15/13	17.50	17.50
13218	Quality Assurance Training for Local Health Departments	Chu, AnnA	EH Section/Office of Education & Training	Online				1.00	1.00
13219	67th Annual Interstate EH Seminar	French, Jeff	Maryland Interstate EH Committee	Kent Island	MD	7/24/13	7/26/13	11.50	11.00
13220	Recalls of FDA Regulated Products	Lombardi, Melissa	FDA ORAU EduNeering	Online				2.00	P
13221	SSC 562 - Environmental Applications of Soil Science	Alcock, Alan	NCSU	Online				20.00	20.00
13222	NC Public Health Preparedness & Response Conference	Rowland, Keith	NC Office of PH Preparedness & Response	High Point	NC	7/23/13	7/25/13	13.00	11.50
13223	Active Listening Skills EHS02	Edwards, Jay	FDA ORAU EduNeering	Online				1.00	P
13224	Foodborne Viruses MIC04	Edwards, Jay	FDA ORAU EduNeering	Online				2.00	1.00
13225	Overview of Microbiology	Edwards, Jay	FDA ORAU EduNeering	Online				2.00	1.00
13226	SOP: Temporary Food Establishments 1-Day Course	Chu, AnnA	SOP/EH Section/OET	Raleigh	NC	12/12/13	12/12/13	6.25	6.25

13227	Cockroaches: Reducing the Food Safety Risk	Fanning, Paula	Ecolab Food Safety Webinar	Online					1.00	1.00
13228	Annual Septic Installers Meeting	Sullivan, Larry	Johnston County EH	Smithfield	NC	9/20/13	9/20/13		6.00	6.00
13229	Environmental Health Program Management	Kane, Benjamin	ECU	Greenville	NC	Spring 2013	Spring 2013		21.00	20.00
13230	Pesticide Control Techniques and Their Safe Implementation	Swinger, Chrystal	Agronomy & Horticulture Svs	Concord	NC	6/11/13	6/11/13		6.00	6.00
13231	CDP - Appalachian District F/L Training	Blethen, Andrew	CDP	Boone	NC	6/18/13	6/19/13		12.00	12.00
13232	FD 371 Milk Pasteurization Controls & Tests	Alexander, Chris	FDA ORAU	Birmingham	AL	2/11/13	2/15/13		33.00	20.00
13233	Water/Wastewater System Operation Topics	Weaver, Claude	NC Rural Water Association	Elkin	NC	3/1/13	3/1/13		6.00	6.00
13234	Child Care Sanitation Workshop	Chu, AnnA	SOP/EH Section	Kannapolis	NC	9/11/13	9/13/13		18.25	18.25
13235	Hydric Soils	Jackson, Jason	NCSU	Raleigh	NC	3/4/13	3/7/13		14.00	14.00
13236	Hazardous Waste Awareness Workshop	Barnette, Minor	NC Solid Waste Enforcement Officers Assoc	Wrightsville Beach	NC	10/22/13	10/22/13		4.50	4.50
13237	International Association for Food Protection Annual Meeting	Pickett, Alicia	IAFP	Charlotte	NC	7/28/31	7/31/13		22.00	20.00
13238	Food & Drug Law: FDA Jurisdictions (FDA01)	Lombardi, Melissa	FDA ORAU	Online					1.00	P
13239	Food Labeling (FDA45 Ver 1.1)	Lombardi, Melissa	FDA ORAU	Online					2.00	P
13240	Food & Drug Law Judicial Actions	Lombardi, Melissa	FDA ORAU	Online					1.00	P
13241	Food & Drug Law: Imports & Exports (FDA 05 Ver 2.1)	Lombardi, Melissa	FDA ORAU	Online					1.00	P
13242	Food & Drug Law: Criminal Acts Violations (FDA04 Ver 1.1)	Lombardi, Melissa	FDA ORAU	Online					1.00	P
13243	2013 NGWA Groundwater Expo & Annual Meeting	Morgan, Drew	National Groundwater Association	Nashville	TN	12/3/13	12/6/13		12.00	12.00
13244	FD202 Conducting Acified Food Inspection	McDowell, Harold	NCSU & FDA	Raleigh	NC	7/9/13	7/11/13		36.00	20.00
13245	Western Biological Wastewater Operators School Grade 3	Wise, Douglas	NCAWWA & NC Water Environment Assoc	Morganton	NC	7/15/13	7/19/13		18.00	20.00
13246	System Operation Topics	Crawley, Duane	NC Rural Water Association	Shelby	NC	7/30/13	7/30/13		6.00	6.00
13247	Employee Health Clinic	Hancock, Bryan	NC Cooperative Extension	Laurinburg	NC	7/29/13	7/29/13		2.00	2.00
13248	NDEHD 2nd Quarter Meeting	Hudson, Victoria	North Central EH District	Burlington	NC	5/16/13	5/16/13		5.00	4.75
13249	NCEHD 3rd Quarter Meeting	Hudson, Victoria	North Central EH District	Pittsboro	NC	8/15/13	8/15/13		5.25	5.00
13250	IS-800.B: National Response Framework, An Introduction	Wilborn, Ginger	FEMA	Online					3.00	3.00
13251	Respiratory Protection: Program Development and Administration	Ortiz, Daniel	FEMA	Anniston	AL	8/4/13	8/8/13		24.00	20.00
13252	Protecting the Vulnerable from Lead Exposure During Pregnancy	MacDonald, Amy	UNC CH for the Environment, NC DHHS Women's Health Branch	Online		3/5/13	3/5/13		1.00	1.00
13253	IS-120.a An Introduction to Exercises	Wrenn, Ivey	FEMA	Online					5.00	5.00
13254	2013 Annual Conference	Rozzelle, Rusty	Southeast Storm Water Assoc	Charlotte	NC	10/23/13	10/25/13		11.00	10.25
13255	How to Do Illicit Discharge Detection & Elimination	Rozzelle, Rusty	NC Chapter of the American PW Association	Greensboro	NC	6/19/13	6/19/13		2.50	2.50
13256	General Environmental Health - EPHOC	Rapp, Garrett	South Central Center for PH Preparedness	Online					3.00	3.00
13257	Food Protection - EPHOC	Rapp, Garrett	South Central Center for PH Preparedness	Online					4.00	4.00
13258	Terrorism Risk Assessment & Homeland Defense	Rapp, Garrett	South Central Center for PH Preparedness	Online					2.00	2.00
13259	Hazardous Materials - EPHOC	Rapp, Garrett	South Central Center for PH Preparedness	Online					1.00	1.00
13260	Nitrogen Fundamentals & Management	Kelly, Harold	American Society of Agronomy	Online					10.00	10.00
13261	74th Annual NC Waterworks Operators School	Smith, Derrick	NC Waterworks Association	Raleigh	NC	9/23/13	9/27/13		15.00	6.00

13262	NC Seafood Quality & Safety Workshop	French, Jeff	NC SOP, NC Sea Grant, NC Div Marine Fisheries	Morehead City	NC	11/5/13	11/7/13	17.00	17.00
13263	Municipal & County Administration Course, Session 4-7	Parker, Chad	UNC School of Government	Chapel Hill	NC	1/1/13	4/19/13	10.00	10.00
13264	CNCEHSA Second Quarterly Meeting	Pixley, Connie	Central NCEH Supervisors Association	Hillsborough	NC	6/7/13	6/7/13	3.00	3.00
13265	CNCEHSA Third Quarterly Meeting	Pixley, Connie	Central NCEH Supervisors Association	Dobson	NC	9/6/13	9/6/13	3.00	3.00
13266	Pre-Conference Workshop "ARCSDE/SQL Server for ArcGIS 10.x"	Hemmen, Marie	NC Arc GIS Users Group, Highland Mapping, IA	Carolina Beach	NC	10/22/13	10/22/13	8.00	8.00
13267	NC Arc GIS Users Group 2013 Conference	Hemmen, Marie	NC Arc GIS Users Group	Carolina Beach	NC	10/23/13	10/25/13	16.50	16.50
13268	Low Impact Development Basics for Water Quality Protection	Humphrey, Jeremy	NC NERR - Coastal Training Program	Wilmington	NC	10/29/13	10/29/13	3.00	3.00
13269	NCMVCA Annual Conference, 2013	Hemmen, Marie	NC Mosquito & Vector Control Association	Wrightsville Beach	NC	11/4/13	11/6/13	9.50	13.00
13270	Collection Systems Operations	DeBerry, Chris	NCRWA	Washington	NC	9/17/13	9/17/13	6.00	6.00
13271	PDC 002: Certified Industrial Hygienist (CIH) Exam Preparatory Class	Kenny, Michelle	American Industrial Hygiene Association	Montreal	Canada	5/16/13	5/19/13	32.00	20.00
13272	SOP: Lead Investigation & Remediation	Chu, Anna	SOP/EH Section/OET	Asheboro	NC	10/2/13	10/4/13	17.75	17.75
13273	CDP Training	Lathan, Lynn	CDP	Charlotte	NC	7/8/13	7/9/13	9.25	9.25
13274	Local Food & Local Government	Ford, Nadine	UNC - School of Government	Online				1.50	1.50
13275	Organics Management	Ford, Nadine	HDR	Charlotte	NC	9/12/13	9/12/13	2.00	2.00
13276	EPP Wastewater Operators Training	Crowder, John	WSEPA - SE Rural Community	Various		Various		3.00	P
13277	Pandemic Planning & Preparedness	Harrison, Jon	US Department of Homeland Security	Anniston	AL	9/4/13	9/6/13	24.00	20.00
13278	Southeast Regional Milk Seminar	Woodard, Carl	FDA	Baton Rouge	LA	9/9/13	9/12/13	15.00	15.00
13279	9th Annual Commissioner's Food Safety Forum	Michael, Larry	NCDA	Raleigh	NC	8/27/13	8/27/13	5.25	5.25
13280	Wake County 8 Hour HAZMAT Awareness Refresher	Green, Eric	Wake County Environmental Svcs	Raleigh	NC	11/6/13	11/6/13	8.00	7.50
13281	8-Hour HAZWOPER Refresher (on site training; not online)	Lance, Kevin	Ballew Environmental Training & Consulting	Asheville	NC	1/21/13	1/21/13	8.00	8.00
13282	US EPA Region 4 Air Monitoring Workshop	Lance, Kevin	US EPA	Athens	GA	3/26/13	3/28/13	24.00	18.50
13283	US EPA RMP Inspector Training Course	Lance, Kevin	US EPA/NC DENR	Raleigh	NC	5/20/13	5/23/13	25.50	18.00
13284	Complying with OSHA General Industry Standards - Beginners Level	DeBerry, Chris	NC Department of Labor	Raleigh	NC	10/29/13	10/30/13	14.00	P
13285	Northeastern Environmental Health District Meeting - October	Gilstrap, Len	Northeastern Environmental Health District	Greenville	NC	10/25/13	10/25/13	4.25	4.25
13286	Northeastern Environmental Health District Meeting - July	Gilstrap, Len	Northeastern Environmental Health District	Greenville	NC	7/12/13	7/12/13	4.25	4.25
13287	Fall Protection; OSHA Current Events	Pierce, Cheryl	Required Training, LLC	Greenville	SC	7/2/13	7/2/13	6.00	D
13288	2013 Seafood HACCP Workshop	Pierce, Cheryl	Clemson University	Anderson	SC	1/16/13	1/18/13	20.00	18.00
13289	Georgia Board of Registered EHP 2013 Annual Educational Meeting	Pierce, Cheryl	Georgia Farm Bureau	Macon	GA	2/15/13	2/15/13	3.75	3.75
13290	AFDOSS Fall 2013 Educational Conference	Pierce, Cheryl	AFDOSS	Gatlinburg	TN	9/9/13	9/11/13	14.00	14.00
13291	Children's EH Regional Educational Meeting	Blount, Kimly	Children's EH Program	Various		Various		5.50	5.25
13292	Serv Safe Allergens: Avoid a Risky Reaction by Taking Action	Fanning, Paula	Ecolab Food Safety Webinar	Online				1.00	D
13293	Updating and Implementing Pool/Spa Codes - Ideas, Languages, Insights	Fanning, Paula	NSF	Online				1.00	1.00
13294	Legal Implications of Food Safety	Fanning, Paula	Ecolab Food Safety Webinar	Online				1.00	1.00
13295	2013 Quad State Technical Conference	Barnette, Minor	SWANA	Myrtle Beach	SC			14.25	14.25
13296	ServSafe Training: Schools Child Nutrition Operations	Carpenter, Rachel	School of Technology	Lincolnton	NC	7/23/13	7/25/13	12.00	D
13297	Water Treatment Operators Fall School - B Surface	Sutton, Kim	NC Waterworks Association	Raleigh	NC	9/23/13	9/27/13	31.00	18.25
13298	Annual Fall Meeting - NC EH Supervisors' Association	Cecil, Darren	NC EH Supervisors' Association	Aberdeen	NC	10/17/13	10/18/13	8.00	8.00
13299	NCEHD 4th Quarter Meeting	Hudson, Victoria	North Central EH District	Durham	NC	11/12/13	11/12/13	5.25	4.00
13300	Managing Known Bed Bug Problems	Gardner, James	Clegg's Pest Control	Greenville	NC	10/24/13	10/24/13	2.00	2.00

13301	Granville Farms Open House/Residual Biosolids Refresher Course	Green, Eric	Granville Farms	Oxford	NC	5/22/13	5/22/13	6.00	4.50
13302	Food Code Refresher - Sharpen Your Skills	Slachta, Cheryl	Food Protection Program	Various		Various		5.25	5.25
13303	Radiological Reception & Congregate Care Center Operations Evaluated Exercise	Whaley, Tom	Wake County Fire & EM	Raleigh	NC	4/23/13	4/23/13	4.00	4.00
13304	Radiological Reception & Congregate Care Center Operations Practice Exercise	Whaley, Tom	Wake County Fire & EM	Raleigh	NC	4/4/13	4/4/13	4.00	4.00
13305	29th Annual Onsite Water Protection Conference	Tanner, Joni	Soil Science Department, NC State University	Raleigh	NC	10/8/13	10/10/13	15.00	15.00
13306	Regional Food Protection Branch Meeting #3	Slachta, Cheryl	Food Protection Program	Various		Various		4.25	4.25
13307	Lead Safety for Renovation, Repair & Painting	Yarbrough, Debra	Craven County HD	New Bern	NC	Various		7.00	6.75
13308	Food Safety Issues in the Event of Disasters	Wanucha, Donna	University of TN & FDA	Greenville	NC	10/28/13	10/29/13	15.25	15.25
13309	FDA Southeastern Seminar	Ham, Melissa	FDA	Destin	FL	9/24/13	9/26/14	17.75	17.25
13310	1-Day Lead Risk Assessor Refresher - English	Sturdivant, Amber	Aerosol Monitoring & Analysis	Hanover	MD	2/27/13	2/27/13	6.00	5.75
13311	Lead Inspector Workshop	Sturdivant, Amber	District of Columbia/EPA Region III	Washington	DC	12/4/13	12/5/13	11.00	P
13312	EIA Mid-Atlantic Chapter Fall Technical Seminar	Sturdivant, Amber	EIA Mid-Atlantic	Annapolis	MD	11/11/13	11/11/13	5.25	5.25
13313	NEHA 2013 Virtual AEC	Ward, Thomas	NEHA	Washington	DC	7/9/13	7/11/13	13.00	11.00
13314	NCPHA Annual Education Conference	Bryant, Veronica	NCPHA EH Section	Asheville	NC	9/18/13	9/19/13	7.00	7.00
13315	Southeastern District Educational Meeting	Solice, Perry	EHS/NCPHA	Smithfield	NC	9/13/13	9/13/13	4.00	P
13316	Tenth One Medicine Symposium - Pesticides from All Sides: A One Medicine Approach to Pesticides	McElroy-Bacon, Connie	NC Department of Ag & Consumer Services	Durham	NC	12/12/13	12/12/13	6.50	6.50
13317	Well Drillers Annual CEU Training	Patterson, Barry	Macon County HD - EH Section	Franklin	NC	9/27/13	9/27/13	6.00	6.00
13318	Mountain EH Section - 1st Quarter Meeting	Fouts, Jonathan	Mountain EH Section	Sylva	NC	3/13/13	3/13/13	5.00	5.00
13319	Mountain EH Section - 2nd Quarter Meeting	Fouts, Jonathan	Mountain EH Section	Mills River	NC	9/5/13	9/5/13	5.00	5.00
13320	Mountain EH Section - 3rd Quarter Meeting	Fouts, Jonathan	Mountain EH Section	Marion	NC	10/2/13	10/2/13	5.00	5.00
13322	Assisting Persons with Disabilities During Emergencies	Strickland, Robert	UNCPHP	Online				0.50	0.50
13323	Vulnerable Populations During a Pandemic Influenza Event	Strickland, Robert	UNCPHP	Online				0.50	0.50
13324	EHTER Awareness Level	McBride, Megen	National Center for EH	Atlanta	GA	10/15/13	10/18/13		20.00
13325	Mosquito Identification Workshop	Byrd, Bryan	NC Mosquito & Vector Control Association	Wrightsville Beach	NC	11/6/13	11/6/13	4.00	4.00

Board Action: The Board approved the recommendation from the Education Committee to approve the above referenced Interns, REHS, Fast Tracking and 2013 Continuing Education requests with the exception of those noted as changed, pending or denied until further notice. Jeff French made the motion and Patricia Hawkins seconded the action. All votes affirmative. Recusals included: Lynn Lathan (Mecklenburg County items), Greg Bright (Wake County items) and Debra Yarbrough (Craven County items).

Legislative Committee Report – Jeff French

Seth Swift reminded the Board that during the most recent session of the NC General Assembly that HB74 was approved. This particular Bill will analyze various licensing boards throughout the state. A report is due to the General Assembly in spring 2014.

Closed Session

Upon a motion by Jeff French and second by Greg Bright, the Board moved into closed session at 12:08 p.m. to discuss a personnel/investigative issue.

The meeting resumed to open session at 12:32.

New Business

2013 Financial (CPA) Audit

The Chair reminded the Board that the current contract with Anderson, Smith, Wike CPA has concluded. Based on the results of the last three years, he recommends that the Board negotiate with the Firm for continuation of services. The Board's Executive Committee would make the final decision and report to the Board.

Board Action: Jeff French made a motion to continue with Anderson, Smith, Wike and negotiate with the Firm for continuation of services. Greg Bright seconded the motion. All votes affirmative.

The Chair reminded the Board that the December 11, 2013 agenda will include the following business items:

- Selection of officers for 2014
- 2014 Budget Approval
- 2014 Meeting Calendar Approval

Meeting Adjourned: 2 :22 p.m.

Respectfully submitted,

Ernie Nichols, REHS
Secretary-Treasurer
October 24, 2013