

Complaint Form

NC State Board of Environmental Health Specialist Examiners

To find out more about the NC State Board of Environmental Health Specialist Examiners Complaint Process, visit the Complaint Process webpage on the Board's website, www.ncrehs.com. After reviewing the website, if you decide to file a complaint against a Registered Environmental Health Specialist or Environmental Health Specialist Intern (hereinafter referred to as REHS), you may do so either directly online through the website or manually using this form.

In order for the Board to have information necessary to begin investigation of your complaint, it is important that you provide all requested information in as much detail as possible. A copy of the complaint will be given to the REHS named. At the completion of the investigation and final decision by the Board, the complaint will become a public record. Individuals who file complaints must be willing to appear as a sworn witness to testify and be cross-examined concerning the allegations made in their complaints, if necessary.

If filing a manually completed complaint packet via the postal service, mail your completed complaint packet to: NC State Board of Environmental Health Specialist Examiners Board, PO Box 238, Efland, NC 27243.

Should you have questions, contact the Board office by email (rehs.board@dhhs.nc.gov) or telephone [(919) 304-1168].

****Denotes Required Field***

Section 1. Complainant (Person Filing Complaint)

Full Name * _____

Street or Post Office Box Address * _____

City * _____ State * _____ Zip * _____

Telephone * _____ Email _____

Complainant Business/Employer Information (**Complete only if relevant to Complaint**)

Business/Employer Name _____

Business/Employer Address _____

Business/Employer City _____ State _____ Zip _____

Business/Employer Phone _____ Email _____

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Section 2. REHS Information

REHS #1

REHS #1 Name * _____ REHS # _____

REHS #1 Employer Name * _____

REHS #1 Employer Address _____

REHS #1 Employer City _____ State _____ Zip _____

REHS #1 Employer Phone _____ Email _____

REHS #2 (if applicable)

REHS #2 Name * _____ REHS # _____

REHS #2 Employer Name * _____

REHS #2 Employer Address _____

REHS #2 Employer City _____ State _____ Zip _____

REHS #2 Employer Phone _____ Email _____

Section 3. Complaint Details *

Have you consulted an attorney regarding your complaint?*

Yes No

If "Yes," provide attorney's contact information*:

Attorney Name * _____

Attorney Address * _____

Attorney City * _____ State* _____ Zip * _____

Attorney Phone * _____ Email _____

Is there a pending or completed lawsuit regarding your complaint?*

Yes No

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In the space below, provide a detailed statement describing your complaint. If you need additional space and are completing this form manually, attach a separate document as needed. If you need additional space and are completing this form online, upload additional documents as needed. It is important to include the name, address and telephone number of witness(es) if applicable. *

In order for the Board to investigate your complaint thoroughly and in a timely manner, it is important that you furnish copies of all documents relevant to your complaint (contracts, letters, leases, etc.), retaining the originals for your files.

As the Complainant, I hereby swear that the foregoing statement and attachments hereto are true. *

Signature _____ Date _____