

NORTH CAROLINA BOARD OF ENVIRONMENTAL HEALTH SPECIALIST EXAMINERS

The North Carolina State Board of Environmental Health Specialist Examiners will hold a meeting on Thursday, October 27, 2016 at 1:00 p.m. in Room 004 at the Orange County West Campus Office Building, 131 West Margaret Lane, Hillsborough, NC 27278.

Agenda for October 27, 2016

Regular Business Meeting

Call to Order – Phil Thompson, Chair

Agenda Approval (including additions or deletions)

Reports

- Chair Report - Phil Thompson
- Vice-Chair Report – Larry Michael
- Secretary/Treasurer Report - Ernie Nichols
- Minutes – Donna Coffey
- Financial Report - Donna Coffey
- Admin Assistant Report - Donna Coffey

Old Business

- **Complaint Form – Donna Coffey & Tobin Shepherd**
- **On-Line Payments – Donna Coffey & Tobin Shepherd**
- **Committee Reports:**
 - Education Committee – Daniel Ortiz
 - Legislative Update – Larry Michael

New Business

On the Horizon

- **Next Regular Meeting – December 15, 2015**
Location: Larry working on location in Raleigh

Upcoming Agenda Topics

- 2017 Proposed Budget
- 2017 Proposed Meeting Calendar
- 2016 Financial (CPA) Audit
- 2017 Officer Selection Process
- 2017 Committee Appointments

Adjourn