

# **NC State Board of Environmental Health Specialist Examiners**

## **Minutes of July 19, 2018 Board Meeting**

The North Carolina State Board of Environmental Health Specialist Examiners met on Thursday, July 19, 2018 at 10:00 a.m. in Room 250 at the Whitted Human Services Center, 300 West Tryon Street, Hillsborough, NC 27278. A call-in number was available. Those in attendance, either in person or via telephone were Chair Phil Thompson, Melanie Campen, Greg Caulder, Lisa Halbedl, William Hill, Carl Kivett, Larry Michael, Andrew Morgan, Daniel Ortiz, Jessica Silver, Seth Swift, Board Attorney John Barkley and Board Assistant Donna Coffey.

**Called to Order** – Chair Phil Thompson called the meeting to order at 10:11 a.m.

**Board Action. Melanie Campen made a motion to approve the agenda as presented. Jessica Silver seconded the motion. All votes affirmative.**

### **Conflict of Interest Statement**

Chair Phil Thompson reminded Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. He also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest.

### **Executive Order No. 34 from Governor Bev Perdue**

The Chair reminded board members of Executive Order No. 34 from Governor Perdue requiring appointees to attend at least 75 percent of the board's regularly scheduled meetings.

At 10:13 a.m., Board Chair Phil Thompson reported that there was a need to meet in closed session pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6) to discuss a disciplinary matter.

**Motion: Jessica Silver made a motion to move into Closed Session pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6). Greg Caulder seconded the motion. All votes affirmative. Melanie Campen, Larry Michael, Daniel Ortiz and Drew Morgan recused themselves from the closed session.**

At 11:14 a.m. the Board moved into open session.

### **Chair Report – Phil Thompson**

No report.

### **Vice-Chair Report – Larry Michael**

No report.

### **Secretary/Treasurer Report – Carl Kivett**

No report.

### **Minutes – Donna Coffey**

Donna presented the May 18, 2018 regular meeting minutes for approval.

**Board Action: Drew Morgan made a motion to approve the May 18, 2018 regular meeting minutes as presented. Jessica Silver seconded the motion. All votes affirmative.**

**Financial Report – Donna Coffey**

Donna reported the following account balances:

**Cash and Investments  
7/17/2018**

**Checking, Share and Money Market Share Accounts**

Checking	0.25%	\$4,855.13
Money Market	1.25%	\$98,023.94
Share	0.75%	\$37.40
<b>Total Checking, Share &amp; Money Market Accounts</b>		<b>\$102,916.47</b>
Short Term Investment Fund (STIF) with NC Department of State Treasurer	1.45%	\$13,567.36
<b>Total Cash and Investments</b>		<b>\$116,483.83</b>

**Board Action. This report was for information only; no action required.**

**Administrative Assistant to the Board's Report – Donna Coffey**

No report

**Education Committee Report – Daniel Ortiz**

Daniel Ortiz presented the July 19, 2018 Education Committee Report.

**Certification of April 13, 2018 Exam Scores**

In accordance with Board requirements that individuals score 60% or higher on each component part of the examination and overall weighted average score of 70%, the following individuals either passed or not passed the NCREHS exam administered on April 13, 2018:

Last Name	REHS	Employer
Adame; Maria	2649	Mecklenburg
Bullock; William	2562	Granville/Vance
Denicola; Allen	2577	Mecklenburg
Dunn; Jeffrey	2561	Union
Milstein; Justin	2656	Durham
Price; Luke	2593	Appalachian
Price; Eric	2690	Catawba
Rubio; Jacqui	2529	Anson County
Sipe; Nathaniel	2660	Guilford
Teague; Seth	2674	Orange

Thomas; Brittny	2588	Wake
Volkan; Joshua	2582	Wake
Wulfert; John	2701	Wake

**Education Committee Recommendation: Accept NCREHS exam scores as presented.**

**Interns for Approval**

	<b>Intern</b>	<b>#</b>	<b>Employer</b>	<b>Application Category</b>
1	Batten; Joseph Andrew	2750	Scotland	Regular, 2-year
2	White; Christopher White	2751	Iredell	Regular, 2-year
3	Chrip; Kiana Shantel	2752	Mecklenburg	Regular, 2-year
4	Coppa; Sarah Ann	2753	Mecklenburg	Regular, 1-year
5	Grimes; Imani Nkenge	2754	Mecklenburg	Regular, 2-year
6	Le; Jessica Tram	2755	Mecklenburg	Regular, 2-year
7	Stratton; Mitchell Douglas	2756	Carteret	Regular, 2-year
8	Jones; Ebony Nicole	2757	Alamance	Regular, 2-year
9	Boyle; Patrick James	2758	Iredell	Regular, 2-year
10	Reese; Kellyn Marie	2759	RPM	Regular, 2-year
11	Elledge; Cierra Ann	2760	Wilkes	Regular, 1-year
12	Jarlson; Alexondria Brooke	2761	Burke	Regular, 1-year
13	Stevenson; Brittany Lane	2762	Albemarle Regional	Regular, 2-year
14	Sanderford; Christa Nicole	2763	Craven	Regular, 2-year

**Education Committee Recommendation: Approve NC REHS Intern status for individuals as presented.**

**Interns Eligible for REHS Status**

	<b>Intern</b>	<b>#</b>	<b>Employer</b>	<b>Effective Date</b>
1	Adame; Maria	2649	Mecklenburg	4/13/2018
2	Bullock; William	2562	Granville/Vance	4/14/2018
3	Denicola; Allen	2577	Mecklenburg	4/13/2018
4	Dunn; Jeffrey	2561	Union	4/13/2018
5	Rubio; Jacqui	2529	Anson County	4/13/2018
6	Langley; Ryan James	2566	Alamance	7/21/2018
7	Crews; Jonathan Wesley	2569	Randolph	7/21/2018
8	Wearing; Marion Earline	2570	Wake	7/21/2018
9	Eaves; Gabriela Lia	2571	Rockingham	7/21/2018
10	Wieberg; Danielle Ann Miller	2572	Iredell	7/21/2018
11	Patterson; Niketa Nashan	2574	Durham	7/21/2018
12	Cabiness; Amanda Hilliard	2575	Warren	7/21/2018

13	Valdez; Joe L	2576	Guilford	7/21/2018
14	Denicola; Allen James	2577	Mecklenburg	7/21/2018
15	Murphy; Valeria Beatrice	2669	Carteret	7/20/2018
16	Teague; Seth	2674	Orange	7/20/2018

**Education Committee Recommendation: Approve full NC REHS status for individuals as presented.**

**NC State Board of Environmental Health Specialist Examiners Continuing Education**

Additional information needed, course status = Pending ("P" in Hrs App'd Column = Pending)
Course denied ("D" in Hrs App'd Column = Denied)
Course modified by Board after original approval date (examples include change location & dates from specific to various among others)
Course withdrawn or amended by applicant

Course #	Name of Education/Training	Submitted By	Organization Sponsor	City	State	Start Date	End Date	Hrs Req'd	Hrs App'd
<b>2018 Non-CIT Continuing Ed</b>									
18067	PHP&R: Plan Flu Table Top Exercise (TTX) (PHPR-001)	Little, Roland	NCPHP&R	Greenville	NC	6/7/18	6/7/18	4.00	4.00
18068	Administrative Review: An Approach to Collaborative Compliance	Paisel, Stephanie	NC DPI: School Nutrition	Greensboro	NC	6/18/18	6/19/18	9.00	9.00
18069	2018 NCSWEOA Fall Pre-Conference Workshop	Barnette, Minor	NC Solid Waste Enforcement Officers Association	Wrightsville Beach	NC	10/15/18	10/15/18	4.50	4.50
18070	2018 NCSWEOA Fall Conference	Barnette, Minor	NC Solid Waste Enforcement Officers Association	Wrightsville Beach	NC	10/16/18	10/18/18	12.25	12.25
18071	Symposium: Innovations in Planning for Better Community Housing & Health	Carter, Kenneth	UNC-G	Greensboro	NC	6/1/18	6/1/18	6.00	6.00
18072	NC Functional Assessment Support Team (FAST) Training (NC2283) & Family Assistance Center (FAC) Training Workshop	Carter, Kenneth	NCEM, PH Preparedness & Response, Forsyth County Coop Extension	Winston-Salem	NC	7/2/18	7/2/18	6.00	6.00
18073	WAHCity	Wichmann, Susan	National Swimming Pool Foundation	Video Conference		10/11/12	10/12/18	10.00	10.00
18074	Gulf & South Atlantic States Shellfish Conference	French, Jeff	Alabama Departments of PH & Marine Resources	Mobile	AL	4/30/18	5/3/18	12.00	12.00
18075	Mountain EH District - 1st Quarter Educational Meeting	Monteith, Travis	Mountain EH District	Marion	NC	3/8/18	3/8/18	5.00	5.00
18076	Mountain EH District - 2nd Quarter Educational Meeting	Monteith, Travis	Mountain EH District	Flat Rock	NC	6/7/18	6/7/18	5.00	5.00
18077	West Piedmont EHS Meeting #2	Chrobak, Joseph	West Piedmont EHS	Thomasville	NC	5/31/18	5/31/18	5.00	5.00
18078	Central NCEHSA Quarterly Meeting - 2nd Quarter	Morris, Matthew	Central NCEHSA	Asheboro	NC	6/8/18	6/8/18	3.00	3.00
18079	Association of Food & Drug Officials (AFDO)	Lombardi, Melissa	AFDO	Burlington	VT	6/9/18	6/12/18	20.00	20.00
18080	2018 Certified Industrial Hygienist Review Course	Teachey, Melissa	Bowen EH & Safety	Online	NC	Online	Online	20.00	20.00
18081	Infection Control Risk Assessment Training in the Health Care Setting (ICRA)	Teachey, Melissa	Mihalik Group- Robert Booth, CIH, MPH	Camp Lejeune	NC	2/6/18	2/6/18	4.00	4.00
18082	2018 Business Environmental & Safety Training (BEST)	Teachey, Melissa	Wake County Local Emergency Planning Committee	Raleigh	NC	2/8/18	2/8/18	4.00	4.00
18083	Asbestos Project Designer Initial Training Course	Teachey, Melissa	EI Group	Camp Lejeune	NC	3/6/18	3/8/18	20.00	17.50
18084	Asbestos Supervisor Initial Training Course	Teachey, Melissa	EI Group	Camp Lejeune	NC	3/12/18	3/16/18	35.00	20.00
18085	2018 American Industrial Hygiene Association (AIHA) Conference	Various	American Industrial Hygiene Association	Philadelphia	PA	5/21/18	5/24/18	20.00	20.00
18086	NSF Cold Holding Standards	Graham, Stephen	Mecklenburg County HD	Charlotte	NC	5/29/18	5/29/18	1.50	1.50
18087	South Atlantic Jubilee	Morgan, Andrew	South Atlantic Well Drillers	Myrtle Beach	SC	7/28/18	7/29/18	8.00	8.00
18088	NC Onsite Water Protection Conference	Tanner, Joni	NCSU	Raleigh	NC	10/16/18	10/18/18	15.00	15.00

**Board Action: Daniel Ortiz made a motion to approve the July 19, 2018 Education Committee Report as presented. Drew Morgan seconded. All votes affirmative.**

**Legislative Committee Report – Larry Michael**

Larry Michael reported that DHHS continues to review environmental health related Rules as part of regular 5-year Rule Review process.

**Board Action. This report was for information only; no action required.**

**2018 Calendar Addition – Phil Thompson**

Phil Thompson informed the Board that there is a need to add a meeting date to the Board's October Calendar to accommodate the addition of a Disciplinary Hearing. Donna reported that the results of a recent poll show that October 10 and 11 are the dates when a majority of Board members are available.

**Board Action: Jessica Silver made a motion to add October 10 and 11, 2018 for a Disciplinary Hearing to the Board Calendar. Lisa Halbedl seconded. All votes affirmative.**

At 12:20 p.m., Board Chair Phil Thompson reported that there was a need to meet in closed session pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6) to discuss NC REHS essay exam questions.

**Motion: Jessica Silver made a motion to move into Closed Session pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6). Melanie Campen seconded the motion. All votes affirmative.**

At 12:21 p.m. the Board moved into closed session.

At 2:10 p.m. the Board moved back to open session.

**Motion: Drew Morgan made a motion to adjourn the meeting. Daniel Ortiz seconded the motion. All votes affirmative.**

Meeting adjourned at 2:11 p.m.

Respectfully submitted,

Carl Kivett, REHS  
Secretary-Treasurer  
July 19, 2018