

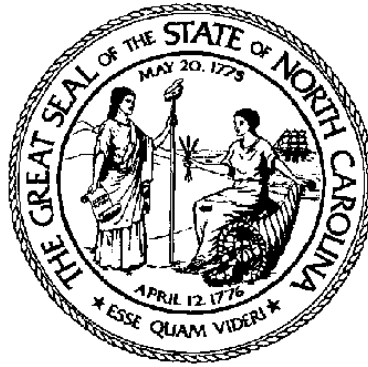
NC STATE BOARD OF ENVIRONMENTAL HEALTH SPECIALIST EXAMINERS
PO Box 238, Efland, NC 27243

Executive Committee

Daniel Ortiz, REHS, Chair
Mecklenburg County Public Health
Environmental Health Director
Charlotte, NC

Carl Kivett, REHS, Vice-Chair
Chatham County Environmental Health
Well Program Specialist
Pittsboro, NC

Lisa Halbedl, REHS, Secretary/Treasurer
Surry County Health & Nutrition Center
Food & Lodging Supervisor
Elkin, NC



Members

Melanie Campen, REHS, New Bern, NC
Gregory Caulder, REHS, Lumberton, NC
William Hill, Greenville, NC
Davin Madden, REHS, Goldsboro, NC
Larry Michael, REHS, Raleigh, NC
Andrew Morgan, REHS, Cary, NC
Rebecca Rosso, REHS, Gibsonville, NC
Phil Thompson, REHS, Gibsonville, NC
Felissa Vazquez, REHS, Black Mountain, NC
Donna Coffey, Assistant to Board

The North Carolina State Board of Environmental Health Specialist Examiners will hold a regular business meeting on Thursday, July 15, 2021, at 1 p.m. The Board will meet in-person at the Mebane Arts and Community Center, 633 Corregidor St, Mebane, NC 27302. The meeting will also be available via Zoom by clicking [here](#). Contact Donna Coffey at rehs.board@dhhs.nc.gov or (919) 304-1168 for additional information.

Agenda for July 15, 2021

1) Call to Order – Daniel Ortiz, Chair

- a) Conflict of Interest per NC General Statute 138A, “State Government Ethics Act”
- b) Meeting Attendance Reminder in accordance with Governor Purdue’s Executive Order 34

2) Agenda Approval (including additions or deletions)

3) Closed Session pursuant to NCGS 143-318.11(a)(1) and (6) and NCGS 143-318.18(6)

4) Rulemaking Update

- **Background:** During 2020, in response to emergency stay-at-home orders and prohibition of gatherings caused by the COVID 19 global pandemic, the Board made rule changes to waive annual continuing education requirements for 2020. Board Attorney John Barkley will report the outcome of the Board’s Permanent Rules effective 7/1/2021.
- **Recommended Board Action:** No Board action needed.

5) Executive Committee and Assistant to Board Reports

- a) Chair Report – Daniel Ortiz
- b) Vice-Chair Report – Carl Kivett
- c) Secretary/Treasurer Report – Lisa Halbedl (*Reference Document: 7/12/2021 Cash & Investments Report*)
 - **Recommended Board Action:** Review and accept 7/12/21 Cash & Investments Report.
- d) Financial Report – Donna Coffey (*Reference Document: 6/3/2021 Revenue and Expense Report*)
 - **Recommended Board Action:** Review and accept 6/3/2021 Revenue and Expense Report

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- a) Board Meeting Minutes (*Reference Document: 4/9/2021 Regular Meeting Minutes*)
 - **Recommended Board Action:** Review and approve the 4/9/21 Regular Meeting Minutes
- b) Admin Assistant Report - Donna Coffey

6) Committee Reports

- a) Education Committee – Melanie Campen (*Reference Document: Education Committee Report, 7/15/21*)
 - **Recommended Board Action:** Review and approve Education Committee Report.
- b) Legislative Update – Larry Michael (*No reference document*)

7) Other/New Business

- a) Update COVID Conditions and Continuing Education (*No reference document*)
 - **Background:** At the 5/21/21 board meeting, the Board agree to reassess the impact COVID is having on the ability of registrants to meet the annually required 15 hours of continuing education.
 - **Recommended Board Action:** As the Board decides.
- b) NEHA Exam Update (*No reference document*)
 - **Background:** NEHA is revamping its exam with a roll-out expected in September 2021. At this point, there are two board considerations associated with the update.
 - (1) **Conversion of the NEHA 3-digit score to NCREHS 2-digit score.**
Per 21 NCAC 62 .0403 (c) every applicant shall pass the examination with a grade of at least 70 percent, with the objective written examination to count 50 percent of the total score, the oral examination to count 25 percent of the total score, and the written question to count 25 percent of the total score. An applicant shall score a minimum of 60 percent on each individual portion of the examination.
NEHA scores on a 3-digit scale, and for the handful of states that require 2-digit scores, NEHA has provided a conversion chart. NEHA continues to encourage the 2-digit states to move to 3 digits.
 - (2) **Exam Study Guide.**
In 2016, the Board invested in 5 NEHA Exam Study Guides and created a lending library for interns. The lending library has been popular, and often there is a wait list for reserving the guides. NEHA will have a new study guide available in fall 2021 that will align better with the updated exam. The study guide cost is approximately \$90 each.
 - **Recommended Board Action:** as the Board decides
- c) Policy: Longevity – Andrew Morgan (*Reference Document: Draft Longevity Policy*)
 - **Recommended Board Action:** as the Board decides
- d) Board Assistant Annual Performance Review - Andrew Morgan and Davin Madden (*No reference document*)
 - **Recommended Board Action:** As the Board decides

8) Adjourn