

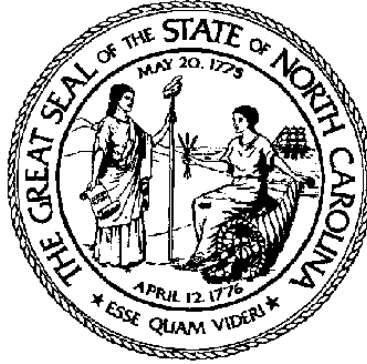
**NC STATE BOARD OF ENVIRONMENTAL HEALTH SPECIALIST EXAMINERS
PO Box 238, Efland, NC 27243**

Executive Committee

Felissa Vazquez, REHS, Chair
Buncombe County Environmental Health
Food & Lodging Supervisor
Asheville, NC

Rebecca Rosso, REHS, Vice-Chair
Alamance County Environmental Health
Director
Burlington, NC

Wilson Mize, REHS, Secretary/Treasurer
Regional Environmental Health Specialist
State of North Carolina, Division of Public Health
Onsite Water Protection Branch
Raleigh, NC



Members

- Brenda Bass, REHS, Mt. Olive, NC
- Gregory Caulder, REHS, Lumberton, NC
- Bibianna Contti, REHS, New Bern, NC
- William Hill, Greenville, NC
- Victoria Hudson, Hillsborough, NC
- Lillian Koontz, REHS, Lexington, NC
- Jason Masters, REHS, Asheville, NC
- Larry Michael, REHS, Raleigh, NC
- Alicia Pickett, REHS, Wilmington, NC

Donna Coffey, Board Assistant/Credentialing

The North Carolina State Board of Environmental Health Specialist Examiners will hold a regular business meeting on Thursday, May 2, 2024, at 2:00 p.m. The Board will meet in-person at the Mebane Arts Center, 633 Corregidor Street, Mebane, NC 27302. The meeting will also be available via Zoom by clicking [here](#). Contact Donna Coffey at rehs.board@dhhs.nc.gov or (919) 304-1168 for additional information.

Agenda for May 2, 2024

| Topic | |
|---|-----------------------------|
| 1) Open Session, Call to Order a) Attendance Roll Call b) Reminder: Conflict of Interest per §138A, "State Government Ethics Act" c) Reminder: Meeting Attendance Reminder in accordance with Governor Purdue's Executive Order 34 d) Agenda Approval (including additions or deletions) | Chair |
| 2) Regular Rules Review Update Activity to Date (<i>Reference Document: Page 3, Periodic Review & Expiration of Existing Rules</i>) | |
| 3) Executive Committee Reports a) Chair Report, Felissa Vazquez b) Vice Chair Report, Rebecca Rosso c) Secretary/Treasurer Report, Wilson Mize (<i>Reference Document: Page 4, 4/28/2024 Cash & Investments Report</i>) d) Board Meeting Minutes, Donna Coffey (<i>Reference Document: Page 5, 2/8/24 Board Meeting Minutes</i>) e) Year-to-Date Financial Report, Donna Coffey (<i>Reference Document: Page 14, 3/31/24 Year to Date Financial Report</i>) | Executive Committee & Staff |

(Agenda continued to next page)

(Agenda continued from previous page)

| Topic | |
|---|------------|
| <p>4) Registration Reports</p> <ul style="list-style-type: none">a) Final Report: 2024 Annual Renewal Audit Results, Donna Coffey (<i>Reference Document: Page 16, 2024 Renewal Audit Results, Final</i>)b) Registration Report, Donna Coffey (<i>Reference Document: Page 17, Registration Report</i>) | Staff |
| <p>5) Board Updates, Discussions, and Decisions</p> <ul style="list-style-type: none">a) Legislative Update, Larry Michael (<i>No reference document</i>)b) State HR Commission Approved Environmental Health Associate and Environmental Health Specialist Classifications Chart, Donna Coffey (<i>Reference Document: Page 19</i>)c) 2024 Fee Schedule Update to Add New EH Associate, Donna Coffey (<i>Reference Document: Page 21, 5/1/24 Fee Schedule to include new EH Associate registration fee</i>)d) 2024 Continuing Education Requests, Donna Coffey (<i>Reference Document: Page 22, 4/26/2024 Continuing Education Requests</i>)e) 2024 Ethics and SEI Update, Brenda Bass (<i>Reference Document: Page 27, 4/26/2024 Continuing Education Requests</i>)f) 5/3/24 Exam Logistics, Donna Coffey (<i>No reference documents</i>) | Full Board |
| <p>5) Adjourn</p> | Chair |

North Carolina State Board of Environmental Health Specialist Examiners

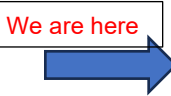
Meeting Date: May 2, 2024

Agenda Item 2

Regular Rules Review Preliminary Calendar

Note: The intent of this document is to provide the board a “big picture overview” of the regular rules review timelines.

| Task | Comments | Task Completion Date |
|--|---|----------------------|
| Board reviews existing rules and make determination whether the rule is "necessary" or "unnecessary" | At 2/8/24 board discussed and provided direction to Executive Committee to determine that all board rules are necessary. Executive Committee and Larry Michael met 3/18/24 to confirm all board rules as necessary. | 3/18/24 |
| Report Board “necessary” determinations to Rules Review Commission (RRC) | Rulemaker Wilson Mize notified RRC and submitted required documentation | 3/25/24 |
| Post Report on Agency Website and Notify Interested Persons | Board Assistant Donna Coffey posted documents to website and sent notification to EH professional listserv | 4/2/24 |
| 60-day public comment period | April 2 – June 3, 2024 | |
| Review comments and present to REHS Board | Earliest - August meeting No later than October meeting | |
| Send final report to Rules Review Commission | Early November; no later than November 20 | |



Item 2d

Cash and Investments

5/1/2024

| State Employees Credit Union Checking, Share and Money Market Share Accounts | 5/28/2024 |
|---|----------------------------|
| Checking | 6,625.31 |
| Money Market | 118,217.27 |
| Share | \$38.10 |
| <i>Credit Union Account Totals</i> | <i>\$124,880.68</i> |
| Short Term Investment Fund (STIF) with NC Treasurer's Office | \$14,423.00 |
| Total Cash and Investments | \$139,303.68 |

NC State Board of Environmental Health Specialist Examiners

Minutes of February 8, 2024 Board Meeting

The North Carolina State Board of Environmental Health Specialist Examiners held a regular business meeting on Thursday, February 8, 2024 at 9:30 a.m. The Board met in person at the Mebane Arts Center, 633 Corregidor Street, Mebane, NC 27302. and remotely via Zoom. The public had access to the virtual meeting via the Board's website.

Those in attendance either in person or virtually were Felissa Vazquez, Benda Bass, Victoria Hudson, Lillian Koontz, Jason Masters, Larry Michael, Wilson Mize, Alicia Pickett, Rebecca Rosso, Assistant Attorney General/Board Attorney, John Barkley, Assistant Attorney General John Schaeffer, and Board Assistants Donna Coffey and Debbie Burnette. Donna Coffey verified by Board member attendance via roll call.

Call to Order

Chair Felissa Vazquez called the meeting to order at 9:33 a.m.

Conflict of Interest Statement

As required by NC General Statute 138A, Chair Vazquez reminded Board members that they have a duty to avoid conflicts of interest and the appearance of conflicts of interest. He instructed Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. He also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest.

Executive Order No. 34 from Governor Bev Perdue

The Chair reminded board members of Executive Order No. 34 from Governor Perdue requiring appointees to attend at least 75 percent of the board's regularly scheduled meetings.

Agenda Approval

Board Action. Larry Michael made a motion to approve the agenda as presented, and Greg Caulder seconded the motion. The Board unanimously approved the agenda.

Chair Vazquez announced there is a need for the Board to go into closed session pursuant to § 143-318.11 (a) (1) and (6) to discuss a complaint received by the Board.

Board Action: Rebecca Rosso made a motion for the Board to go into closed session pursuant to § 143-318.11 (a) (1) and (6) to discuss a complaint received by the Board. Larry Michael seconded the motion. The Board unanimously approved the motion.

The Board entered closed session at 9:42 a.m.

At 10:22, the Board re-entered open session.

Chair Felissa Vazquez announced that on December 7, 2023 the Board received a complaint from Natalya Mahr, Director of Operations, City Kitchen, LLC regarding Guilford County Environmental Health

Supervisor, Kenneth Michaud, REHS #2259. In accordance with Administrative Rule 21 NCAC 62 .0404 Investigation of Complaints, the Chair appointed two board members to investigate.

The investigators presented the investigation results during the closed session held earlier. After hearing the investigation results, in consultation with Board Attorney, John Schaeffer, the Board determined the complaint to be valid. As a result, the Board has recommended that Mr. Michaud and Guilford County Environmental Health Department Food and Lodging staff obtain additional training regarding its interpretation and enforcement of North Carolina rules, particularly 15A NCAC 18A .2600, Rules Governing Food Protection and Sanitation of Food Establishments, and the 2017 Food and Drug (FDA) Food Code.

The North Carolina State Board of Registered Environmental Health Specialist Examiners has completed its investigation regarding the complaint filed on December 7, 2023 regarding Kenneth Michaud, Registered Environmental Health Specialist #2259, with the Guilford County Health Department. At its February 8, 2024 Board meeting, the Board rendered the following action: *“Upon completion of the investigation, in accordance with board policy, North Carolina General Statutes and Administrative Rules, the Board found there was no evidence to support the revocation or suspension of Mr. Michaud’s Registered Environmental Health Specialist registration.”*

Rebecca Rosso made a motion to send the complainant, Natalya Mahr, a letter that the Board has the complaint, and the Board found no grounds to suspend or revoke the certificate of registration for Kenneth Michaud, REHS #2259. Furthermore, the letter should state the matters investigated are better addressed by Mr. Michaud and Guilford County Environmental Health Department Food and Lodging staff obtaining additional training regarding its interpretation and enforcement of North Carolina rules, particularly 15A NCAC 18A .2600, Rules Governing Food Protection and Sanitation of Food Establishments, and the 2017 Food and Drug (FDA) Food Code. Alicia Pickett seconded the motion.

Rules Review Update

Rulemaking Coordinator, Wilson Mize, noted that after the Board’s last meeting, he updated the Office of Administrative Hearings online Rules Review database to reflect the Board’s decision that all existing rules are “necessary.” The next step, likely to occur in the March/April 2024 timeframe is to make a public announcement that the Board is entering into Regular Rules Review and seek public comment regarding the existing rules.

Chair Report – Felissa Vazquez No report

Vice-Chair Report – Rebecca Rosso No report

Secretary/Treasurer Report – Wilson Mize

Secretary/Treasurer, Wilson Mize provided the 2/1/24 Cash and Investments Report:

| Cash and Investments | |
|--|---------------------|
| 2/1/2024 | |
| State Employees Credit Union Checking, Share and Money Market Share Accounts | 2/1/2024 |
| Checking | 22,783.47 |
| Money Market | 121,525.82 |
| Share | \$38.08 |
| Credit Union Account Totals | \$144,347.37 |
| Short Term Investment Fund (STIF) with NC Treasurer's Office | \$14,423.00 |
| Total Cash and Investments | \$158,770.37 |

Ethics Reminder- Brenda Bass

The Board's Ethics Liaison, Brenda Bass reminded board members to complete their Statement of Economic Interest and complete ethics training before 4/15/24.

2024 Annual Renewal Audit Results

Per NC § 90A-63 and 21 NCAC 62 .0407 registered environmental health specialists and interns shall complete a minimum of 15 contact hours of board approved continuing education each year to renew their registration. Each February, the board audits ten percent of annual renewals to ensure that registrants meet the annual educational requirements. Board office staff randomly selects the renewal applications received at the time of the audit for review.

Donna Coffey reported that approximately 1,200 registrants submitted registration renewals for 2024. The Board conducted its 2023 Annual Renewal Audit on February 7, 2024 by reviewing a random sample of 120 NCREHS' 2024 renewal forms (1) to confirm that registrants provided proof of attendance for the continuing education outlined on their respective renewal forms and (2) met the minimum requirement of 15 hours of continuing education. In addition, the Board audited the random sample to confirm receipt of individuals' renewal prior to 12/31/2023. One hundred percent of the audited renewals complied with statutes and rules.

Board members noted the need to stress the importance of record keeping and attendance verification to course/workshop providers and attendees. Suggestions for stressing importance of improved verifications included board members stressing the need at various professional meetings throughout the year, periodic reminders to professional listservs, and encouraging course providers to issue course completion certificates or improving sign in sheets.

Board Action. Presentation for information purposes only. No Board action required.

Minutes – Donna Coffey

Donna Coffey presented the October 5, 2023 board meeting minutes for review and approval.

Board Action: Wilson Mize made a motion to approve the October 5, 2023 Board Meeting Minutes as presented. Rebecca Rosso seconded the motion. The Board unanimously approved the motion.

New Registration Report

Donna Coffey presented the following New Registration Report. The individuals listed below have submitted registration applications since the last regular board meeting. Board staff and the Board's Education Representative have confirmed that all applicants meet the credentialing

requirements as outlined in North Carolina House Bill 2023 190v7, *Modification of § 90A-53 (a) and (b). Educational Requirements for Registered Environmental Health Specialists*. **The effective date of registration for the individuals listed below will be 2/8/24.**

| REHS # | Name | Employer | Type of Registration/Eligibility |
|----------|------------------------------|-------------|----------------------------------|
| 1. 3370 | Guillen; Victoria Elizabeth | Cleveland | Non-EH, Non-PH |
| 2. 3371 | Ward; Conner Brian | Columbus | Non-EH, Non-PH |
| 3. 3372 | Thomas; Robert William | Rockingham | Non-EH, Non-PH |
| 4. 3373 | Pavon; Victor Jesus | Yadkin | Non-EH, Non-PH |
| 5. 3374 | Fillmore; John Gregory | Yadkin | Non-EH, Non-PH |
| 6. 3375 | Johnson; Jessie Grayson | Montgomery | Non-EH, Non-PH |
| 7. 3376 | Healy; Rebecca Anne | Cabarrus | Non-EH, Non-PH |
| 8. 3377 | Watts; Benjamin Lee | Forsyth | Non-EH, Non-PH |
| 9. 3378 | Mackey; Burgin Lee | Madison | EH Degree |
| 10. 3379 | Fediuk; Bohdan Bo | Wayne | Non-EH, Non-PH |
| 11. 3380 | Morotto; Kailyn Mae | Mecklenburg | Non-EH, Non-PH |
| 12. 3381 | DeCristo; Alexander Jonathan | Mecklenburg | Non-EH, Non-PH |

Board Action: **Rebecca Rossa made a motion to approve the NCREHS interns effective February 8, 2024 as presented. Greg Caulder seconded the motion. The Board unanimously approved the motion.**

Legislative Update

Board member, Larry Michael reported that the General Assembly will reconvene on April 24, 2024 for its short session. Expectations are that the short session adjourns no later than the end of July 2024.

The most recent legislative changes requiring bars across NC that prepare, serve, or sell food to obtain a food service permit has significantly impacted environmental health workloads across the state. The State has extended the original effective date of March 27, 2024 to October 1, 2024 for bar owners to adhere to the new law. The legislation is an effort to ensure proper sanitation in establishments that serve food because of its importance to public health and the prevention of food-borne illness.

In addition, Larry noted that he has received feedback from environmental health professionals across the state re: concern about the new credentialing standards implemented on 10/1/24. The new standards allow individuals with public health degrees and no science hours register as environmental health specialists, yet all other degree holders must have a minimum of 30 qualifying science hours.

NCREHS Registration Types

Donna Coffey presented the following report on NCREHS Registration Types.

NC State Board of Environmental Health Specialist Examiners Registration Types

Background

In accordance with § 90A-50(a), the North Carolina State Board of Environmental Health Specialist Examiners (NCREHS) is an occupational licensing board that **registers** qualified environmental health specialists to practice within North Carolina. It is Important to note **registration requirements are separate from authorization requirements**. [NCDHHS EH oversees authorizations pursuant to [N.C. General Statute 130A-4\(b\)](#) and as codified in rules [15A NCAC 010.010](#), CIT & Authorization provides education and training in order to authorize agents of the state to enforce sanitation laws and rules (source: <https://ehs.dph.ncdhhs.gov/oet/index.htm>)].

Prior to 2015, approved NCREHS intern registrations consisted of two broad categories – (1) interns with an Environmental Health degree, and (2) interns with degrees in areas outside of Environmental Health. The Board did not have guidelines for accepting credentials and experience from other states. Instead, board members reviewed the few reciprocity requests on a case-by-case basis with the decisions often taking several months to finalize.

As the number of out-of-state requests started to increase in 2014 and 2015, the Board recognized that there was a need for consistent reciprocity review standards, and it contracted with Dennis Salmen, a retired NCREHS, to gather other states' environmental health credentialing standards. The 2015 study focused on four credentialing standards:

- **Degree Level:** BA or BS
- **Science Course Hours:** Minimum 30 semester hours of science as accepted by NEHA
- **Exam:** NEHA Exam
- **Work Related Experience to Qualify for Full Registration with Degree:** 2 or more years of experience at REHS or REHS-I level (non-EHAC) OR 1 year of experience at REHS or REHS-I level (EHAC) *(2024 Addition: Recent credentialing statute changes change the standard to 1 year of experience for non-EHAC and no years of experience for EHAC.)*

The Board used the survey results to determine how closely other states' credentialing standards aligned with North Carolina Statutes and Rules. In September 2015, the Board, in consultation with the Board Attorney, approved the following reciprocity and previous qualifying experience baselines for applicants credentialed in the following states:

| Grant Full REHS Status via Acceptance of Out-of-State Registration Upon Attaining NC Authorizations | Case-by-Case Consideration for Full REHS Status via Acceptance of Out-of-State Registration Upon Attaining NC Authorizations (1) |
|--|--|
| Illinois | Arizona |
| Maryland <i>(applicant must have at least 2 or more years of experience at REHS or REHS-I level (non-EHAC) OR 1 year of experience at REHS or REHS-I level (EHAC))</i> | Arkansas |
| Minnesota | California |
| Montana <i>(applicant must have at least 2 or more years of experience at REHS or REHS-I level (non-EHAC) OR 1 year of experience at REHS or REHS-I level (EHAC))</i> | Connecticut |
| Nevada | Florida |

| | |
|--|---------------|
| North Dakota (<i>applicant must have 4-year degree, at least 2 or more years of experience at REHS or REHS-I level (non-EHAC) OR 1 year of experience at REHS or REHS-I level (EHAC) and passage of NEHA exam</i>) | Kentucky |
| Ohio | Louisiana |
| Oregon (<i>applicant must have 4-year degree, at least 30 hours of science and passage of NEHA exam</i>) | Massachusetts |
| Texas (<i>with passage of NEHA exam</i>) | Michigan |
| Utah (<i>applicant must have at least 2 or more years of experience at REHS or REHS-I level (non-EHAC) OR 1 year of experience at REHS or REHS-I level (EHAC) and 30 hours of science</i>) | Missouri |
| Wisconsin (<i>applicant must have 4-year degree, at least 30 hours of science and passage of NEHA exam</i>) | Nebraska |
| | New Jersey |
| | New York |
| | Oklahoma |
| | Washington |
| | West Virginia |

(1) *The Board will consider REHS applications from individuals in these states on a case-by-case basis to determine if the applicant meets the requirements set forth in NC Statutes and Rules. To the best of the Board’s knowledge, states not listed did not have environmental health registration acts in 2015. The Board will consider individuals from those states on a case-by-case basis to determine if the applicant meets the requirements set forth in NC Statutes and Rules.*

Current Registration Categories

The first step for all registration applicants is for the Board to review transcripts to ensure registrants meet the required science hours.

Over time, to better reflect registration types, the Board, consultation with the Board Attorney, has transitioned to the following registration types:

- Intern with Environmental Health Degree from Program Accredited by the National Environmental Health & Science Protection Accreditation Council (EHAC) and No Previous EH Experience
- Intern with Public Health Degree and No Previous EH Experience
- Intern with Non-Environmental Health Degree or Non-Public Health Degree and No Previous EH Experience
- Applicant with Previous Qualifying EH Experience in North Carolina
 - *Requesting credit for previous NC environmental health professional experience per NC General Statute 90A-53*
 - If has NEHA credentials and has met years of experience, eligible for full registration
 - If does not have NEHA credentials but has met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) to be eligible for full registration
 - If does not have NEHA and has not met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) AND attain years of experience

- Applicant with Previous Qualifying Environmental Health Experience Outside of North Carolina
 - *Requesting credit for out-of-state experience and credentials*
 - If has NEHA credentials and has met years of experience, eligible for full registration
 - If does not have NEHA credentials but has met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) to be eligible for full registration
 - If does not have NEHA and has not met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) AND attain years of experience
- Military Applicant for Veterans with Environmental Health as Military Occupational Specialties (MOS). (no fee pursuant to NC § 93B-15.1(a)(4))
 - If has NEHA credentials and has met years of experience, full reciprocity
 - If does not have NEHA credentials but has met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview)
 - If does not have NEHA and has not met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) AND years of experience
- Military Spouse Applicant, see criteria for Applicant with Previous Qualifying Environmental Health Experience. (no fee pursuant to NC § 93B-15.1(b)(5))
 - If has NEHA credentials and has met years of experience, eligible for full registration
 - If does not have NEHA credentials but has met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) to be eligible for full registration
 - If does not have NEHA and has not met years of experience, must pass NCREHS full complement of exams (NEHA, essay, and interview) AND attain years of experience
- **Effective 5/1/24** - Environmental Health Associate, Associate's Degree with a minimum of 15 semester hours or its equivalent in physical, biological, life, or health sciences

Over the last five years, the number of registrants with previous experience, either in North Carolina or a qualifying state, has increased, and having consistent review standards has benefitted the review process. Many counties have expressed their appreciation for the flexibility and hiring options today's credentialing standards allow them in filling vacancies.

End of Report

At the conclusion of the presentation, board members discussed options to "fast track" required Centralized Intern Training (CIT) for new NCREHS registrants have previous qualifying environmental health experience in other states. Larry Michael noted that the idea is something to consider and the conversation is timely, because his staff is analyzing the current CIT model to determine how to improve it.

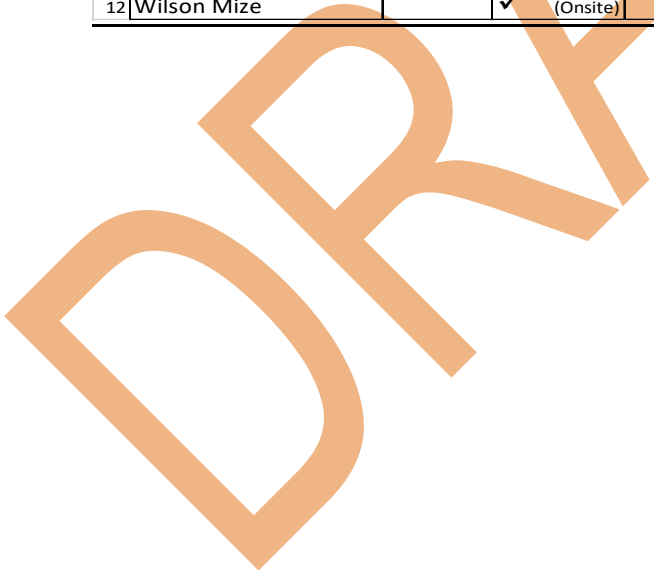
Environmental Health Associate

On 7/1/23, NC General Assembly House Bill 628 amended § 90A-51.2 by adding the Environmental Health Associate category. At Larry Michael's request, Jon Fowlkes and Donna Coffey, worked with State HR staff in recent months to develop the job description below for the EH Associate classification, and State HR staff plans to share the draft with the State Human Resources Commission at its April meeting. Staff will update the board as additional information becomes available regarding the status of the classification specifications.

Reminders

For information only, Donna Coffey reminded board members of their 2024 committee/appointments and 2024 meeting calendar.

| 2024 Board Committees/Appointments | | | | | | |
|--|----------------------------|-------------------------------|-----------------------|--|--|-------------------------------|
| As of 10/5/23 Board Meeting | | | | | | |
| Position/Committee Names, Alpha Order | | | | | | |
| Board Members, Alpha by First Name | Education Committee | Essay/Interview Review | Ethics Liaison | Executive Governance Committee Nomination | Executive/Governance Committee, Current | Rulemaking Coordinator |
| 1 Alicia Pickett | | ✓ (Food) | | | | |
| 2 Bibianna Contti | | ✓ (Food) | | | | |
| 3 Brenda Bass | | | ✓ | | | |
| 4 Felissa Vazquez | ✓ | | | | ✓ | |
| 5 Greg Caulder | ✓ | | | | | |
| 6 Jason Masters | ✓ | ✓ (Onsite) | | | | |
| 7 Larry Michael | | | | | ✓ | |
| 8 Lillian Koontz | | ✓ (Onsite) | | | | |
| 9 Rebecca "Becky" Rosso | ✓ | | | | ✓ | |
| 10 Victoria Hudson | | ✓ (Food) | | ✓ | | |
| 11 William Hill | | | | | | |
| 12 Wilson Mize | | ✓ (Onsite) | | ✓ | | ✓ |



2024 Meeting Calendar

| Meeting Date & Time | Purpose | Location |
|--|--|---|
| February 7, 2024 Start Times: Morning Exam – 10 a.m. Afternoon Exam – 1:30 p.m. | Essay/Interview Exams | Mebane Arts & Community Center 633 Corregidor St, Mebane, NC 27302 |
| February 8, 2024 Time 9:30 a.m. | Regular Meeting & Annual Renewal Audit | |
| May 2, 2024 Time TBD | Regular Meeting | |
| May 3, 2024 Morning Exam – 9:30 a.m. Afternoon Exam – 1:00 p.m. | Essay/Interview Exams | Mebane Arts & Community Center 633 Corregidor St, Mebane, NC 27302 |
| August 22, 2024 Time TBD. | Regular Meeting | |
| August 23, 2024 Morning Exam – 9:30 a.m. Afternoon Exam – 1:00 p.m. | Essay/Interview Exams | Mebane Arts & Community Center 633 Corregidor St, Mebane, NC 27302 |
| October 24, 2024 Time TBD | Regular Meeting | |
| October 25, 2024 Morning Exam – 9:30 a.m. Afternoon Exam – 1:00 p.m. | Essay/Interview Exams | Mebane Arts & Community Center 633 Corregidor St, Mebane, NC 27302 |
| December 5, 2024 Morning Exam – 9:30 a.m. Afternoon Exam – 1:00 p.m. | Essay/Interview Exam | Mebane Arts & Community Center 633 Corregidor St, Mebane, NC 27302 |
| December 6, 2024 Time TBD | Regular Meeting | 5605 Six Forks Road Eagle Room Raleigh, NC |

Seeing no further business, Chair Vazquez asked for a motion to adjourn the meeting.

Board Action: Larry Michael made a motion to adjourn the meeting. Greg Caulder seconded the motion. The Board unanimously approved the motion.

Respectfully submitted,

Wilson Mize
REHS Secretary-Treasurer
February 8, 2024

NC State Board of Environmental Health Specialist Year-to-Date Actuals Compared to Budget

January through March 2024

| | Jan - Mar 24 | Budget | \$ Over Budget | % of Budget | Comments |
|------------------------------------|--------------|------------|----------------|-------------|--|
| 1 Ordinary Income/Expense | | | | | |
| 2 Income | | | | | |
| 3 Exam Receipts | | | | | |
| 4 Essay/Interview Exam | 2,600.00 | 7,500.00 | (4,900.00) | 34.67% | Budgeted for total 150 interns testing this year or an average of 30 for each of the 5 exam dates scheduled; averaging about 28 for February 2 & May 3 exams |
| 5 NEHA Exam | 12,040.00 | 35,000.00 | (22,960.00) | 34.4% | Budgeted for total 125 interns testing this year; 43 applied through 3/31/24 |
| 6 Total Exam Receipts | 14,640.00 | 42,500.00 | (27,860.00) | 34.45% | |
| 7 Interest Earned | 446.01 | 1,300.00 | (853.99) | 34.31% | On target with budget |
| 8 Registration Applications | | | | | |
| 9 EH Deg, No Prev Exp Applicant | 150.00 | 400.00 | (250.00) | 37.5% | |
| 10 Non-EH/PH, No EH Exp Applicar | 1,350.00 | 4,500.00 | (3,150.00) | 30.0% | Budgeted for 125 new registrants for 2024; 33 registered through 3/31/24 |
| 11 Out-of-State Exp Applicant | 50.00 | 250.00 | (200.00) | 20.0% | |
| 12 PH Deg, No Prev Exp Applicant | 100.00 | 600.00 | (500.00) | 16.67% | |
| 13 Previous NC EH Exper Applicant | 0.00 | 500.00 | (500.00) | 0.0% | |
| 14 Total Registration Applications | 1,650.00 | 6,250.00 | (4,600.00) | 26.4% | |
| 15 Renewals and Related Fees | | | | | |
| 16 Annual Renewals | 60,705.00 | 58,000.00 | 2,705.00 | 104.66% | Budgeted for 1,185 renewals; 1,227 actual renewals |
| 17 Renewals After 12/31 | 975.00 | 2,000.00 | (1,025.00) | 48.75% | |
| 18 Total Renewals and Related Fees | 61,680.00 | 60,000.00 | 1,680.00 | 102.8% | |
| 19 Total Income | 78,416.01 | 110,050.00 | (31,633.99) | 71.26% | |
| 20 Expense | | | | | |
| 21 General Administration | | | | | |
| 22 Auditor Fees | 0.00 | 5,000.00 | (5,000.00) | 0.0% | Audit completion expected May 2024; payment expected in late May |
| 23 Bank Charge | 1,564.39 | 3,500.00 | (1,935.61) | 44.7% | Higher in January due to volume of renewals; will level out in remaining months |
| 24 Calligraphy Services | 100.75 | 500.00 | (399.25) | 20.15% | |
| 25 Insurance | 0.00 | 500.00 | (500.00) | 0.0% | Payment due in April 2024 |
| 26 Legal Fees | 0.00 | 150.00 | (150.00) | 0.0% | |

NC State Board of Environmental Health Specialist Year-to-Date Actuals Compared to Budget

January through March 2024

| | | Jan - Mar 24 | Budget | \$ Over Budget | % of Budget | Comments |
|----|-------------------------------|------------------|-------------------|------------------|------------------|---|
| 27 | NEHA Exam Costs | 7,560.00 | 35,000.00 | (27,440.00) | 21.6% | On target with budget (payment sent early April not reflected in this amount) |
| 28 | NEHA Study Guides | 1,223.19 | 1,300.00 | (76.81) | 94.09% | Purchased 5 NEHA study guides for board's lending library |
| 29 | Office supplies | 33.31 | 1,000.00 | (966.69) | 3.33% | |
| 30 | Post Office Box Rental | 0.00 | 250.00 | (250.00) | 0.0% | Due in late summer 2024 |
| 31 | Postage | 180.30 | 1,500.00 | (1,319.70) | 12.02% | Cost of mailing certificates |
| 32 | Printing | 0.00 | 500.00 | (500.00) | 0.0% | Cost to print certificates; will soon order Associate certificates |
| 33 | Rental Fees | 475.00 | 1,700.00 | (1,225.00) | 27.94% | Meeting and exam space rental |
| 34 | Software | 0.00 | 1,800.00 | (1,800.00) | 0.0% | Due May 2024 |
| 35 | Telephone | 153.76 | 950.00 | (796.24) | 16.19% | On target with budget |
| 36 | Training/Education Expenses | 0.00 | 100.00 | (100.00) | 0.0% | |
| 37 | Travel Expense (Staff) | 0.00 | 2,600.00 | (2,600.00) | 0.0% | Mileage reimbursements paid each year in June and December |
| 38 | Wages (and Withholding) | | | | | |
| 39 | Payroll Tax Expense | 827.80 | 3,500.00 | (2,672.20) | 23.65% | |
| 40 | Wages | 10,820.94 | 45,000.00 | (34,179.06) | 24.05% | |
| 41 | Total Wages (and Withholding) | 11,648.74 | 48,500.00 | (36,851.26) | 24.02% | |
| 42 | Web Admin & Hosting | 0.00 | 1,000.00 | (1,000.00) | 0.0% | Due December 2024 |
| 43 | Total General Administration | 22,939.44 | 105,850.00 | (82,910.56) | 21.67% | |
| 44 | Meeting Expenses | | | | | |
| 45 | Board Meeting Expense | 3,481.80 | 12,000.00 | (8,518.20) | 29.02% | Board member mileage and accommodations reimbursement; meeting and exam day meals |
| 46 | Board Member Plaques/Gifts | 170.78 | 500.00 | (329.22) | 34.16% | |
| 47 | Per Diem Expense | 100.00 | 600.00 | (500.00) | 16.67% | \$100 per meeting/exam day paid to public spirited citizen |
| 48 | Total Meeting Expenses | 3,752.58 | 13,100.00 | (9,347.42) | 28.65% | |
| 49 | Total Expense | 26,692.02 | 118,950.00 | (92,257.98) | 22.44% | |
| 50 | Net Ordinary Income | 51,723.99 | (8,900.00) | 60,623.99 | (581.17%) | |
| 51 | Net Income | <u>51,723.99</u> | <u>(8,900.00)</u> | <u>60,623.99</u> | <u>(581.17%)</u> | |

Item 4a. 2024 Annual Renewal Audit Results
Final Report
5/2/24

Per NC § 90A-63 and 21 NCAC 62 .0407 registered environmental health specialists and interns shall complete a minimum of 15 contact hours of board approved continuing education each year to renew their registration. Each February, the board audits ten percent of annual renewals to ensure that registrants meet the annual educational requirements. Board office staff randomly selects the renewal applications received at the time of the audit for review.

Approximately 1,200 registrants submitted registration renewals for 2024. The Board conducted its 2024 Annual Renewal Audit on February 7, 2024 by reviewing a random sample of 120 NCREHS' 2024 renewal forms to confirm that registrants provided (1) proof of attendance for the continuing education outlined on their respective renewal forms and (2) met the minimum requirement of 15 hours of continuing education.

During the renewal audit, the board discovered that 13 renewals did not include sufficient documentation. The Board instructed Donna Coffey to follow up with the 13 registrants to obtain the required proof of attendance documentation and report the findings to the board at its next meeting.

Update, 2/12/24: Board Assistant located missing attendance documentation for the 13 registrants and notified Chair that documentation was located. Thus 100% of audited renewals met the review criteria established by the Board.

In addition, the Board conducted an internal audit to include a random selection of 2023 revenues received and expense payments. Board members followed payments received from various sources to bank deposits, and compared cleared checks to payment requisitions. The Board found all audited receipts and expenditures completed in accordance with statutes and rules.

NC STATE BOARD OF ENVIRONMENTAL HEALTH SPECIALIST EXAMINERS

Item 4 b. Registration Report

May 2, 2024

New Intern Registrations (official registration date: May 2, 2024)

| REHS # | Name | Employer | Type of Registration/Eligibility |
|----------|-----------------------------|-------------|--|
| 1. 3382 | Russell; Kaylin Brooke | Albemarle | Non EH/Non PH Degree |
| 2. 3383 | Whitley; Hannah G | Davidson | Public Health Degree; Has 30 hours of science |
| 3. 3384 | Hokrein; Anna Grace | Macon | Environmental Health Degree |
| 4. 3385 | Taylor; Meredith EE | Macon | Non EH/Non PH Degree |
| 5. 3386 | McCardle; Serenity Taylor | Haywood | Non EH/Non PH Degree |
| 6. 3387 | Waters; Abigail Rosalia | Haywood | Environmental Health Degree |
| 7. 3388 | Harvill; Tyler Cason | Carteret | Non EH/Non PH Degree |
| 8. 3389 | Ali; Rehana Marie | Forsyth | Non EH/Non PH Degree |
| 9. 3390 | Bryant; Chanell Christine | Forsyth | Non EH/Non PH Degree |
| 10. 3391 | Lawson; Chad Alexander | Forsyth | Non EH/Non PH Degree |
| 11. 3393 | Wright; Christopher Michael | Union | Non EH/Non PH Degree |
| 12. 3395 | Gould; Tara Marie | New Hanover | Non EH/Non PH Degree |
| 13. 3396 | Bordeaux; Meredith Eliana | Buncombe | Public Health Degree; Has 30 hours of science |
| 14. 3397 | Chapman; Michael Richard | Buncombe | Environmental Health |
| 15. 3398 | Taylor; Efia Nanyamka | Cumberland | Previous Experience; Environmental Health Degree; Eligible for Full REHS upon passing exam |
| 16. 3399 | Spencer; Rachael Rose | Buncombe | Non EH/Non PH Degree |
| 17. 3400 | O'Brien; Caleb Devon | Durham | Non EH/Non PH Degree |
| 18. 3401 | Smiley; Bryson Wade | Davidson | Non EH/Non PH Degree |
| 19. 3403 | Lankowicz; John David | Albemarle | Non EH/Non PH Degree |
| 20. 3404 | Patel; Sagar N | Craven | Non EH/Non PH Degree |
| 21. 3405 | Cala; Kristina Celeste | Onslow | Non EH/Non PH Degree |
| 22. 3406 | Williams; Johnesha La'Che | Forsyth | Non EH/Non PH Degree |
| 23. 3407 | Hurt; Abbegail Hurt | Davie | Non EH/Non PH Degree |
| 24. 3408 | Stone; Cody Stephen | Beaufort | Non EH/Non PH Degree |
| 25. 3409 | Faulk; Vanessa Brooke | Brunswick | Non EH/Non PH Degree |

New EH Associate Registrations (official registration date: May 2, 2024)

| REHS # | Name | Employer |
|-----------|----------------------|----------|
| 1. 3392 A | Ayers; Jessica Yates | Graham |
| 2. 3394 A | Clark; Ashlyn Ann | Orange |

Interns Passing Full Complement of NCREHS Exams Between 1/1/24 and 4/15/24 (in REHS # Order from Lowest to Highest)

| REHS # | Registrant Name | County | Date of Full REHS |
|---------------|----------------------------------|---------------|--------------------------|
| 1. 2983 | Price; Chase Anthony | Robeson | 02/07/24 |
| 2. 2995 | Wiggins; Kendra Jeanelle | Wake | 03/20/24 |
| 3. 2996 | Lawrence; Nikia Shanta | Wake | 01/30/24 |
| 4. 3000 | Ortiz; Anna Patricia | Mecklenburg | 04/01/24 |
| 5. 3004 | Petrella; Matthew James | Pitt | 01/22/24 |
| 6. 3028 | Clark; Timothy Dewayne | Caldwell | 04/03/24 |
| 7. 3045 | Paynter; Haley Short | Warren | 02/13/24 |
| 8. 3052 | Smith; Kristin Alexis | Durham | 04/04/24 |
| 9. 3054 | Yates; Jonathan Aaron | Appalachian | 03/05/24 |
| 10. 3087 | McElwee; Alexander David | Gaston | 02/07/24 |
| 11. 3089 | Holland; Sydney Alise | Iredell | 01/30/24 |
| 12. 3092 | Schaub; Jackson Gabriel | Wake | 01/18/24 |
| 13. 3095 | Addis; Travis Michael | Guilford | 03/04/24 |
| 14. 3105 | Powell; Quinton Forrest | Henderson | 01/08/24 |
| 15. 3140 | Craft; Jeremy John | Wilkes | 02/06/24 |
| 16. 3186 | Burns; Elizabeth Nicole | Richmond | 02/07/24 |
| 17. 3188 | Brown; Alexander Lewis | Wake | 02/07/24 |
| 18. 3198 | Shingleton; William McNeely | Wilson | 02/08/24 |
| 19. 3217 | Dunbar; Michael Ray | Chatham | 02/09/24 |
| 20. 3231 | Hernandez Garcia; Maria Angelina | Henderson | 01/04/24 |

Recommendation: Approve May 2, 2024 Registration Report as presented

North Carolina State Board of Environmental Health Specialist Examiners

Meeting Date: May 2, 2024

**Agenda Item 5b.
State HR Commission Approved EH Associate and EHS Classifications**

| | Environmental Health Associate (NEW May 1, 2024) | Environmental Health Specialist |
|--|---|---|
| Degree Required by NCGS 90A | <p>Associates, bachelor’s, or graduate degree from an EHAC program.</p> <p>Associates, bachelor’s, or graduate degree with a minimum of 15 semester hours of physical, biological, natural, life or health sciences</p> | <p>Bachelor’s or graduate degree from an EHAC program or,</p> <p>Bachelor’s degree or graduate degree in public health and one year of experience in the field of environmental health practice; or</p> <p>Bachelor’s degree or graduate degree with a minimum of 30 semester hours or 45 quarter hours in the physical, biological, natural, life, or health sciences and one year of experience in the field of environmental health practice.</p> |
| License or Certification Required | Complete specialized instruction and training offered by the environmental health section of DPH. | Must be eligible to meet the requirements for registration or license as an Environmental Health Specialist. |
| Environmental Health Duties Allowable under 90A | <p>Can perform the following duties <u>under the direct supervision of a registered environmental health specialist (90A-52 (b)(1))</u>:</p> <p>Permitting and inspections of private water wells.</p> <p>Inspections of Category I food establishments, temporary food establishments, and limited food service establishments.</p> <p>Inspections of lodging establishments.</p> | <p>Can perform all the duties listed in the Associate column, plus:</p> <p>Permit or inspect Type IV, V, and VI wastewater systems (i.e., more advanced systems).</p> <p>Inspect Category II, III, and IV food establishments (the majority of restaurants in NC that pose a higher risk of foodborne illness).</p> <p>Inspect childcare facilities.</p> <p>Inspect tattooing facilities.</p> |

| | | |
|---|--|---|
| | <p>Permitting and inspections of any Type II or Type III on-site wastewater systems, including system layouts and existing wastewater systems.</p> <p>Inspections of migrant housing. Inspections of private, public, and religious schools.</p> <p>Inspections of local confinement facilities.</p> <p>Inspections of residential care facilities</p> | <p>Conduct lead investigations for lead-poisoned children.</p> <p>Inspect public swimming pools and spas.</p> |
| <p>Environmental Health Practice area restrictions</p> | <p>An Environmental Health Associate cannot perform the following duties:</p> <p>Permit or inspect Type IV, V, and VI wastewater systems (i.e., more advanced systems).</p> <p>Inspect Category II, III, and IV food establishments (the majority of restaurants in NC that pose a higher risk of foodborne illness).</p> <p>Inspect childcare facilities.</p> <p>Inspect tattooing facilities.</p> <p>Conduct lead investigations for lead-poisoned children.</p> <p>Inspect public swimming pools and spas.</p> | <p>None</p> |

North Carolina State Board of Environmental Health Specialist Examiners

2024 Fee Schedule

Updated to include Environmental Health Associate Effective 5/1/24

| Type of Fee | Fee Amount | Explanation |
|---|--------------------|---|
| Registration, Environmental Health Degree from National Environmental Health Science and Protection Accreditation Council (EHAC) Accredited Program | \$50 | |
| Registration, Public Health Degree | \$50 | |
| Registration, Non-Environmental Health or Public Health Degree | \$50 | |
| Registration, Previous REHS Experience in North Carolina | \$50 | Requesting credit for previous environmental health educational in and professional experience in accordance with NC General Statute 90A-53 (i.e. previously registered with NCREHS Board) |
| Registration, Previous REHS Experience Outside of North Carolina | \$50 | Requesting credit for previous environmental health educational and professional experience in accordance with NC General Statute 90A-53 (i.e. previously registered with another state REHS credentialing board) |
| Registration, Environmental Health Associate | \$50 | |
| Registration, Military Veteran | No fee | No fee pursuant to NC § 93B-15.1 (a) (4) |
| Registration, Military Spouse | No fee | No fee pursuant to NC § 93B-15.1 (a) (4) |
| Exam Fee, NEHA Only | \$280 | Per exam date |
| Exam Fee, Essay and Interview Only | \$50 | Per exam date |
| Annual Renewal Fee | \$50 | Postmarked no later than December 31 each year |
| | \$75 | Postmarked after December 31 each year |
| Returned Check Fee | \$20 + bank charge | Per occurrence |

Item 5c. 2024 Continuing Education Requests Received

Continuing Education Requests 1/1/24 thru 4/19/24

| CE # | Course Title | Hours Requested | Board Approved Hours | Course Start Date | Course End Date | Course Provider | Attendance Verficiation | Prior Approval | Prior CE Number | Applicant |
|-------|--|-----------------|---------------------------|-------------------|-----------------|---|-------------------------------------|----------------|-----------------|------------------|
| 24012 | 2024 Winter Conference & Exhibition | 8.00 | pending receipt of agenda | 2024-02-21 | 2024-02-22 | VWWA | Sign-In Sheets | Yes | 23082 | Andrew Morgan |
| 24013 | NCGWA 2024 Trade Show & CE | 4.00 | 3.50 | 2024-01-25 | 2024-01-26 | NC Groundwater Association | Sign-In Sheets | Yes | 23064 | Wilson Mize |
| 24014 | 2024 Annual NCSTA Convention & Expo | 6.00 | 6.00 | 2024-02-16 | 2024-02-16 | NC Septic Tank Association | Sign-In Sheets | Yes | 23059 | Doug Lassiter |
| 24015 | New Hanover County LEPC Hazardous Materials Workshop | 4.00 | 4.00 | 2024-01-11 | 2024-01-11 | New Hanover County LEPC | Sign-In Sheets | No | | Jeff Suggs |
| 24016 | Infiltrator Webinar Series | 1.00 | 1.00 | 2024-01-17 | 2024-12-31 | Infiltrator Water Technologies | Certificate | No | | Ashley Donnelly |
| 24017 | Orange County Wastewater System Installer and Operator Educational Meeting | 6.00 | 5.75 | 2024-02-08 | 2024-02-08 | Orange County Health Dept Environmental Health Section | Sign-In Sheets | Yes | 23050 | kathryn hobby |
| 24018 | Business Environmental Safety Training (BEST) Conference 2024 | 5.00 | 5.85 | 2024-02-15 | 2024-02-15 | Wake County Emergency Management | Sign-In Sheets | No | | David Stanley |
| 24019 | Chatham County Environmental Health Septic Contractors, Inspectors, and Operators Workshop | 6.00 | 5.00 | 2024-03-13 | 2024-03-13 | Chatham County Environmental Health | Sign-In Sheets | Yes | 23086 | Anne Lowry |
| 24020 | FD245W200: Shellfish Wet Storage and Depuration | 4.00 | 4.00 | 2024-01-09 | 2024-01-09 | FDA Office of Training and Educational Development | Certificate | Yes | 23168 | Valerie Wunderly |
| 24021 | Children's Environmental Health Virtual Educational Meeting | 5.00 | 5.00 | 2024-01-24 | 2024-01-24 | Children's Environmental Health | Attendance Report (Microsoft Teams) | Yes | 23015 | Tonya Zimmerman |
| 24022 | ARPA REGION 5- Legal Training for Environmental Health | 6.50 | pending receipt of agenda | 2024-01-31 | 2024-01-31 | ARPA REGION 5 | Sign-In Sheets | No | | Victoria Hudson |
| 24023 | NCGWA Spring Drilling Field Day | 6.00 | 6.00 | 2024-04-05 | 2024-04-05 | NC Groundwater Association | Sign-In Sheets | No | | Wilson Mize |
| 24024 | Serving the Underserved: Addressing PFAS and Other Contaminants in Septic Systems and Private Drinking Water Wells | 4.50 | 4.50 | 2024-03-07 | 2024-03-07 | NC DHHS; DPH; On-Site Water Protection Branch | Sign-In Sheets | No | | Sushama Pradhan |
| 24025 | NCMVCA 2-day Adult Mosquito Identification Course - Mosquitoes of Public Health Importance | 13.00 | 12.50 | 2024-05-21 | 2024-05-22 | Western Carolina University (Environmental Health Sciences Program) | Sign-In Sheets | No | | Brian Byrd |
| 24026 | Environmental Health Legal Training | 15.00 | 15.00 | 2024-02-13 | 2024-02-14 | Debra Bechtel | Sign-In Sheets | No | | Sarah Tennyson |
| 24027 | NC Lead and Healthy Homes Task Force Meeting | 2.00 | 2.00 | 2024-02-13 | 2024-11-12 | UNC Institute for the Environment | Sign-In Sheets | No | | Mitierra Johnson |

Item 5c. 2024 Continuing Education Requests Received

Continuing Education Requests 1/1/24 thru 4/19/24

| CE # | Course Title | Hours Requested | Board Approved Hours | Course Start Date | Course End Date | Course Provider | Attendance Verficiation | Prior Approval | Prior CE Number | Applicant |
|-------|---|-----------------|--------------------------------|-------------------|-----------------|--|---|----------------|-----------------|----------------------|
| 24028 | Managing Commensal Rodents with IPM and New Technologies | 1.50 | pending receipt of full agenda | 2024-02-20 | 2024-02-20 | US EPA Center for IPM | Certificate | No | | Marcia Anderson |
| 24029 | 18-hour Introductory Installer Training | 18.00 | 18.00 | 2024-02-19 | 2024-02-21 | NC State University, Dept Crop and Soil Sciences | Sign-In Sheets | Yes | 23136 | Jazmin Garcia-Lawson |
| 24030 | Design 220: Pump System Design | 6.00 | 6.00 | 2024-02-23 | 2024-02-23 | NC State University, Dept Crop and Soil Sciences | Sign-In Sheets | Yes | 23018 | Jazmin Garcia-Lawson |
| 24031 | SDWA PWSS Inspector Fundamental Training | 12.50 | 18.75 | 2024-01-22 | 2024-01-25 | US EPA | Certificate | No | | Gregory Bright |
| 24032 | 64th Annual Eastern District Educational Conference | 9.75 | 9.75 | 2024-04-24 | 2024-04-26 | EDNCPHA | Sign-In Sheets | Yes | 23014 | Laura Lerch |
| 24033 | NCLead Documentation for Schools and Child Care Facilities (ARPA) | 2.00 | 2.00 | 2024-02-15 | 2024-02-15 | NC DHHS/DPH/CEH | Sign-In Sheets | No | | Keandra Cofield |
| 24034 | LHD Webinar Update re: Lead in Water, lead-based Paint and Asbestos Programs in Child Cares and Schools | 3.50 | 3.25 | 2024-03-07 | 2024-03-07 | NCHDDS/DPH/CEH | Sign-In Sheets | No | | Keandra Cofield |
| 24035 | TN Water Well Association Annual Meeting & Trade Show | 7.00 | 7.00 | 2024-03-01 | 2024-03-02 | TN Water Well Association | Sign-In Sheets | Yes | 23083 | Andrew Morgan |
| 24036 | Epi Ready Team Training | 14.00 | 14.00 | 2024-04-16 | 2024-04-17 | Integrated Food Safety Center of Excellence/NC DHHS | Sign-In Sheets | No | | Veronica Bryant |
| 24037 | E003: Food Protection | 4.00 | pending receipt of full agenda | 2024-02-05 | 2024-02-22 | Region 6 south Central Public Health training center | Certificate | No | | walle Ianiyan |
| 24038 | Imagineering and Focus: ARPA REGIONAL MEETING | 5.00 | 5.00 | 2024-02-23 | 2024-02-23 | ARPA Workforce Region 5 and EPIC Rivers Consulting | Sign-In Sheets | No | | Victoria Hudson |
| 24039 | Safety Bootcamp | 15.00 | 15.00 | 2024-02-20 | 2024-02-22 | Performance Solutions by Milliken | Confirmation of attendance / "sign ins" required for plant tour (sign ins not provided to participants) | No | | Jeffrey Dunn |
| 24040 | MEHS 1st Quarter Meeting 2024 | 5.00 | 5.00 | 2024-02-20 | 2024-02-20 | MEHS (Mountain Environmental Health Section) | Sign-In Sheets | Yes | 23088 | Sheila Flint |
| 24041 | Environmental Health Training in Emergency Response Awareness | 7.00 | pending receipt of full agenda | 2024-01-25 | 2024-02-09 | FEMA | Certificate | No | | Nicole Bruce |
| 24042 | CDP Training | 12.00 | 12.00 | 2024-02-27 | 2024-02-29 | CDP Inc. | Sign-In Sheets | Yes | | Walter Doyle |

Item 5c. 2024 Continuing Education Requests Received

Continuing Education Requests 1/1/24 thru 4/19/24

| CE # | Course Title | Hours Requested | Board Approved Hours | Course Start Date | Course End Date | Course Provider | Attendance Verficiation | Prior Approval | Prior CE Number | Applicant |
|-------|--|-----------------|----------------------|-------------------|-----------------|-------------------------------|---------------------------|----------------|-----------------|----------------------|
| 24043 | 2024 Water Quality Compliance Workshop | 6.00 | 5.75 | 2024-02-29 | 2024-02-29 | NCMA | Certificate | No | | Johnathan Watts |
| 24044 | Subsurface Wastewater System Operator School | 18.00 | 18.00 | 2024-04-23 | 2024-04-25 | NCSU | Sign-In Sheets | Yes | 23017 | Jazmin Garcia-Lawson |
| 24045 | Install 470: Installation of Advance Pump Wastewater Systems | 6.00 | 6.00 | 2024-05-15 | 2024-05-15 | NCSU | Sign-In Sheets | Yes | 23029 | Jazmin Garcia-Lawson |
| 24046 | Inspector School for Time of Sale Inspections | 24.00 | 22.00 | 2024-05-20 | 2024-05-22 | NCSU | Sign-In Sheets | Yes | 23019 | Jazmin Garcia-Lawson |
| 24047 | Healthy Homes Training for Health and Housing Professionals | 4.50 | 4.00 | 2024-03-05 | 2024-12-31 | Neasha Graves | registration from surveys | No | | Mitierra Johnson |
| 24048 | AFDO Advanced Inspector Boot Camp | 12.00 | 10.50 | 2024-02-14 | 2024-02-22 | AFDO | Sign-In Sheets | No | | Melissa Lombardi |
| 24049 | 16th Annual Septic Contractor Day | 6.00 | 6.00 | 2024-03-06 | 2024-03-06 | Granville Vance Public Health | Sign-In Sheets | Yes | 23243 | Suzanne Knott |
| 24050 | CDP Training - Plymouth | 15.00 | 13.75 | 2024-03-05 | 2024-03-07 | CDP, Inc. | Sign-In Sheets | No | | Mitchell Patrick |
| 24051 | Tech 220: Remote Systems | 6.00 | 6.00 | 2024-08-28 | 2024-08-28 | NCSU | Sign-In Sheets | Yes | 23030 | Jazmin Garcia-Lawson |
| 24052 | Install 212: Mountain Installation Considerations | 6.00 | 6.00 | 2024-09-26 | 2024-09-26 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |
| 24053 | Install 209: Control Panels | 3.00 | 3.00 | 2024-09-27 | 2024-09-27 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |
| 24054 | Install 300: Pressure Manifolds - Design to Installation | 3.00 | 3.00 | 2024-11-12 | 2024-11-12 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |
| 24055 | Design 200: Designing Onsite System Layouts | 6.00 | 5.25 | 2024-10-08 | 2024-10-08 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |
| 24056 | O&M 130: Operation and Maintenance for Drip Irrigation Systems | 6.00 | 6.00 | 2024-11-14 | 2024-11-14 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |
| 24057 | Tech 110: Introduction to Advanced Pretreatment Systems | 6.00 | 5.25 | 2024-11-19 | 2024-11-19 | NCSU | Sign-In Sheets | Yes | 23025 | Jazmin Garcia-Lawson |
| 24058 | Rules 101: Onsite Wastewater Rule Update | 3.00 | 3.00 | 2024-12-09 | 2024-12-09 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |

Item 5c. 2024 Continuing Education Requests Received

Continuing Education Requests 1/1/24 thru 4/19/24

| CE # | Course Title | Hours Requested | Board Approved Hours | Course Start Date | Course End Date | Course Provider | Attendance Verficiation | Prior Approval | Prior CE Number | Applicant |
|-------|---|-----------------|--------------------------------|-------------------|-----------------|--|---------------------------|----------------|-----------------|----------------------|
| 24059 | ICS 300 (G-300.a) - Intermediate Incident Command System for Expanding Incidents | 20.00 | pending receipt of full agenda | 2024-01-10 | 2024-01-12 | North Carolina Emergency Management | Certificate | Yes | 23187 | Hope McIntosh |
| 24060 | Public Health Leaders' Conference 2024 | 7.50 | 7.50 | 2024-03-14 | 2024-03-15 | NCDHHS/NCPHA | Sign-In Sheets | No | | Anthony Williams |
| 24061 | Rabies Control & Prevention and Vector Borne Disease Training | 4.00 | 4.00 | 2024-04-10 | 2024-04-10 | Region 3 Public Workforce Development | Sign-In Sheets | No | | Lillian Koontz |
| 24062 | CNCEHSA Q1 Virtual Meeting | 4.00 | 4.00 | 2024-03-01 | 2024-03-01 | CNCEHSA | Roster and Saved Chat Bar | Yes | | Andrew Currin |
| 24063 | Pipes, Pores, and Other Pathways - Hydraulic Engineering Principles for Onsite Installers | 1.00 | 1.00 | 2024-03-20 | 2024-03-20 | Infiltrator Water Technologies | Certificate | No | | Zachary White |
| 24064 | Tulane University's Environmental Public Health Online Course (EPHOC) Modules E001:General Environmental Health | 3.00 | 3.00 | 2024-03-01 | 2024-04-19 | Tulane University | Certificate | No | | Jordan Mummert |
| 24065 | Soil Science Society of NC Annual Meeting | 12.75 | 12.75 | 2024-04-29 | 2024-04-30 | Soil Science Society of NC | Sign-In Sheets | Yes | 12.75 | Jeff Vaughan |
| 24066 | Northeastern Enviornmental Health District Meeting March | 4.00 | 4.00 | 2024-03-22 | 2024-03-22 | Northeastern Enviornmental Health District | Sign-In Sheets | No | | Jacob Kendall |
| 24067 | NIMS ICS-400 Advanced Incident Command System for Complex Incidents | 15.00 | 15.00 | 2024-03-18 | 2024-03-19 | New Hanover County Emergency Management | Certificate | No | | Jeffrey Suggs |
| 24068 | Onsite Water Protection Conference | 15.00 | 15.00 | 2024-10-15 | 2024-10-17 | NCSU | Sign-In Sheets | Yes | 23027 | Jazmin Garcia-Lawson |
| 24069 | Install 330: Innovations in Wastewater – New Tools, New Rules, New Technology | 6.00 | 6.00 | 2024-12-11 | 2024-12-11 | NCSU | Sign-In Sheets | No | | Jazmin Garcia-Lawson |
| 24070 | EH Emergency Preparedness | 15.00 | 15.00 | 2024-04-17 | 2024-04-19 | NCEHSOP | Certificate | No | | REBECCA ROSSO |
| 24071 | NC Epi Team Training | 4.00 | 4.00 | 2024-02-15 | 2024-02-15 | NCDPH/EPI | Sign-In Sheets | No | | Valerie Lott |
| 24072 | NC Epi Team Training | 4.00 | 4.00 | 2024-03-20 | 2024-03-20 | NCDPH/EPI | Sign-In Sheets | No | | Valerie Lott |
| 24073 | NC Epi Team Training | 4.00 | 4.00 | 2024-03-06 | 2024-03-06 | NCDPH/EPI | Sign-In Sheets | No | | Valerie Lott |
| 24074 | NC Epi Team Training | 4.00 | 4.00 | 2024-02-01 | 2024-02-01 | NCDPH/Epi | Sign-In Sheets | No | | Valerie Lott |

Item 5c. 2024 Continuing Education Requests Received

Continuing Education Requests 1/1/24 thru 4/19/24

| CE # | Course Title | Hours Requested | Board Approved Hours | Course Start Date | Course End Date | Course Provider | Attendance Verficiation | Prior Approval | Prior CE Number | Applicant |
|-------|--|-----------------|----------------------|-------------------|-----------------|--|---|----------------|-----------------|-------------------------|
| 24075 | FUNGAL DISEASE MANAGEMENT FOR ORNAMENTAL PLANTS | 1.50 | 1.00 | 2024-05-07 | 2024-05-07 | US EPA - Center for IPM | We do certificates, time-in-attendance, answers to questions during webinar including license numbers. | No | | Marcia Anderson |
| 24076 | 2024 Annual NC Public Health Preparedness and Response Symposium | 8.00 | 8.00 | 2024-04-30 | 2024-05-01 | North Carolina Division of Public Health's Epidemiology Section, Public Health Preparedness and Response Branch / Northwest AHEC | Roster and Certificate of Completion | No | | Lindsey MacLean |
| 24077 | Naval Safety and Environmental Training Center Navy 32- Hour Ergonomics Program | 16.00 | 16.00 | 2024-03-25 | 2024-03-28 | Naval Safety and Environmental Training Center | Certificate | No | | Travis Bolton |
| 24078 | WPEHS Quarterly Meeting #1 -3/15/2024 | 4.00 | 4.00 | 2024-03-15 | 2024-03-15 | WPEHS | Sign-In Sheets | Yes | 23214 | Laura Jordan |
| 24079 | NC Septic Installers Grade Level II Continuing Education | 3.00 | 3.00 | 2024-04-05 | 2024-04-05 | NCSTA | Certificate | Yes | 23098 | Zachary White |
| 24080 | Southeastern EH District Meeting - Quarter 1 | 5.00 | 5.00 | 2024-03-27 | 2024-03-27 | Southeastern Environmental Health District | Sign-In Sheets | Yes | 23091 | Michael Roberson |
| 24081 | Incident Safety Officer (Revised) (FEMA) | 12.00 | 12.00 | 2024-03-09 | 2024-03-27 | James Sprunt Community College | Certificate | No | | Kenneth Best |
| 24082 | NEHA - Retail Program Standards Symposium | 12.00 | 12.00 | 2024-04-16 | 2024-04-18 | NEHA, FDA, NACCHO, CFP | Certificate | Yes | 22868 | Wendy Bell |
| 24083 | Wake County 2024 Spring Onsite Wastewater Designer and Installer Workshop | 6.50 | 6.50 | 2024-04-16 | 2024-04-16 | Wake County Onsite Water Protection | Sign-In Sheets | Yes | 23370 | Jie Liu |
| 24084 | NC Governor's Food Safety & Defense Task Force Annual Conference: People, Purpose & Passion-The Pathway to Safe Food | 12.50 | 12.50 | 2024-05-07 | 2024-05-08 | NC Governor's Food Safety & Defense Task Force | Certificate | Yes | 23012 | Connie McElroy-Bacon |
| 24085 | Environmental Public Health Online Courses Bundle | 47.00 | 47.00 | 2024-03-05 | 2024-04-18 | Tulane | Certificate | No | | Kristin Smith |
| 24086 | UCMR 6 Pre-Proposal Webinar | 3.50 | 3.50 | 2024-04-18 | 2024-04-18 | EPA through GoTo Webinar with organizer of webcastinfo@cadmusgroup.com | Will be e-mailed to rehs.board@dhhs.nc.gov (e-mail verification of registration for webinar. e-mail of presentation slides) | No | | Celestine Raineri-Smith |
| 24087 | CDC's Public Health Emergency Law Training | 10.00 | 10.00 | 2024-04-10 | 2024-04-11 | South Piedmont AHEC | Certificate | No | | Jennifer Hatley |

Compliance Report

Board

Environmental Health Specialist Examiners, Board of

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| <u>Full Name</u> | <u>Appointment Start Date</u> | <u>Appointment End Date</u> | <u>Last SEI Received Date</u> | <u>Last Education Received Date</u> | <u>Next Education Due Date</u> |
|-----------------------|-------------------------------|-----------------------------|-------------------------------|-------------------------------------|--------------------------------|
| Gregory Caulder | 02/08/2018 | 12/15/2027 | 04/04/2024 | 03/26/2023 | 03/26/2025 |
| William Hill | 02/08/2018 | 12/15/2025 | 04/09/2024 | 04/22/2023 | 04/22/2025 |
| Victoria Hudson | 03/08/2023 | 12/15/2026 | 03/25/2024 | 02/07/2024 | 02/07/2026 |
| Felissa-Marie Vazquez | 12/18/2018 | 12/15/2026 | 04/08/2024 | 04/24/2023 | 04/24/2025 |
| Lillian Koontz | 03/09/2023 | 12/15/2026 | 03/25/2024 | 02/10/2024 | 02/10/2026 |
| Jason Masters | 03/08/2023 | 12/15/2026 | 04/10/2024 | 02/06/2024 | 02/06/2026 |
| William Mize | 03/08/2023 | 12/15/2026 | 03/26/2024 | 03/09/2023 | 03/09/2025 |
| Alicia Pickett | 03/08/2023 | 12/15/2026 | 02/09/2024 | 03/08/2023 | 03/08/2025 |
| Larry Michael | 06/09/2014 | 12/15/2021 | 04/05/2024 | 04/24/2023 | 04/24/2025 |
| Bibianna Contti | 06/23/2022 | 12/15/2025 | 02/14/2024 | 03/20/2023 | 03/20/2025 |
| Rebecca Rosso | 01/03/2020 | 12/15/2027 | 03/11/2024 | 06/28/2022 | 06/28/2024 |
| Brenda Bass(EL) | 08/29/2022 | 12/15/2025 | 04/11/2024 | 09/21/2022 | 09/21/2024 |

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